

VACANCY NOTICE NO. 2018/IRCON/FINANCE-1

ISSUED ON 08.08.2018



IRCON INTERNATIONAL LIMITED
(A Public Sector Undertaking under the Ministry of Railways)



Regd. Office: C-4, District Centre, Saket, New Delhi-110 017 (India)
(CIN – U45203DL1976GOI008171)

**GENERAL MANAGERS
ALL RAILWAYS/ PRODUCTION UNITS**

**DIRECTOR GENERAL'S/ DIRECTORS
ALL RAILWAY TRAINING INSTITUTES**

**CMD/MD/CHAIRMAN
ALL RAILWAY PSUs**

No. IRCON/HRM/DEPU/FIN./99653/63 Pt. II

Issued on 08.08.2018

Organization : IRCON INTERNATIONAL LIMITED

Title & No. of posts : Chief General Manager/Finance – 01 Post

Location : Corporate Office, Delhi

Duration : 3 years from the date of appointment which can be further extended upto 5 years.

Terms of appointment : Deputation/ Immediate absorption basis

Scale of pay : **For SAG/NFSAG/IRAS Officer – CGM level**
Rs.37400-67000/- plus grade pay 10000/- (CDA)
(Pay matrix level 14) and other allowances as applicable to CDA pattern of pay.

Perks/Benefits : **Perks/ Benefits:**

- Expert Professional Allowance – 10% of the actual Basic pay per month (**For SAG/NFSAG Officer**).
- Medical Allowance (outdoor) – 5% of the Basic pay per month.
- Lease/HRA/Option of retention of accommodation provided by Railways for retaining family at previous place of posting.
- Reimbursement of expenditure towards domestic help, Deputation allowance, Transport allowance, Newspaper allowance, Reimbursement for mobile and landline phone etc. For further details on perks & allowances visit the Link.–

[Click Here](#)

- Qualification/Experience :
 - IRAS Officer working in SAG/NFSAG scale with experience in Finance, Accounts, Budgeting, Internal Audit and Exchequer control. Officer should be well versed in finalization of accounts in computerized environment.
 - Officers with experience in Stores Accounting/ Workshop Accounts or Construction Accounts will be preferred.
 - Officers with additional experience in IPO/ APO/ OFS public sector company of construction/ project management services/ infrastructure sector will be required.
 - Relevant extensive experience and requisite knowledge in the same field.
 - The number of years of experience and nature of experience of the officer in the specific area as per requirement will be taken into consideration.
 - Officer should have good communication skills.
 - Overall, an officer with a good mix of all of the above shall be preferred for selection.

Any other information relevant to the project : Ircon is executing numerous works for Indian Railway on assignment basis. The total work order of Ircon has 80% Railway Works, 10% Foreign Projects and Balance Ircon has obtained through competitive bidding. Ircon has also been identified for Disinvestment and the process of listing is underway. With the GST implementation, the Tax related works have increased finance functioning need to be strengthened in the Organization. With more Contracts proposed to be executed under EPC method, Contract Management requires inputs from the Finance. Thus, there is a requirement of senior IRAS officers for proper timely completion of works.

Note : Cut off date for eligibility would be reckoned as on closing date of vacancy notice.

Web address : www.ircon.org

Closing date : 07 September 2018

Candidates may apply through proper channel for selection on deputation basis to the above-mentioned vacancies in the prescribed proforma attached herewith. Zonal railways etc. may forward the applications of eligible candidates alongwith Vigilance/DAR Clearance and APARs to Corporate Office/IRCON, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to deputation@ircon.org so as to reach us by 07.09.2018.

(Rajiv Kumar Singh)
GM/HRM

(Please note that this is a system generated letter and does not need signature of issuing authority.)

PRESCRIBED PROFORMA
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Vacancy Notice No. (appears on the top right side of notice)	
File No. (appears on the left side of vacancy notice)	
Post against which application has been submitted	
Choice of Station (wherever applicable)	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr.B (wherever applicable)	:	
9.	Present Pay Level/Basic Pay	:	
10.	Present Designation & Railway	:	
11.	Contract Details	:	
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

12. Educational Qualifications:-

S.No.	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

13. Experience Details:-

S. No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS/JAG/SG/NFSAG/SAG/HAG (Pay level in case of Non-gazetted staff))	From	To

14. Details of previous deputation/ foreign assignment (if any):-

S.No	Organisation	Designation	From	To
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15.	Whether debarred from deputation? If yes, please furnish details	:	
16.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	:	

17. APAR Ratings for last 5 years, if available:-

Year	Rating

18. Award, if any:-

S.No.	Name of Award	Brief Details

19. Punishments, if any in career:-

I certify that the details furnished by me above are true and I am eligible for the post as the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date:

FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information / details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified:-

- (i) That there is no vigilance/ disciplinary case or criminal case pending or contemplated against Shri _____.
- (ii) That his integrity is certified.
- (iii) That his APAR dossier for the last five years, duly attested by a Competent Officer are enclosed.
- (iv) It is certified that no major/minor penalty has been imposed on him during last ten years.
- (v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature _____

Name _____

Mobile No. _____

Office Seal _____

Place:

Date: