

No. Pers/9/6/Vig./Depu/2018
Dated: 21.03.2018

The General Manager (P),
All Zonal Railways & PUs, RDSO

Dear Sir,

Sub: Requirement of one SG/SAG level Officer on deputation basis for Gurgaon

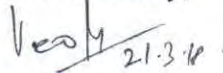
RITES requires one SG/SAG level officer as Addl. General Manager / General Manager on deputation basis at Gurgaon in Vigilance Division. The job description for the above post is given in the enclosed prescribed proforma as Annexure – I.

It is requested that the vacancy notice for the post of Addl. General Manager/General Manager on deputation basis may be circulated in your Railway and recommendations of suitable and willing officers for deputation to RITES be sent to this office at the earliest, but not later than 30 days from the date of this letter.

It is requested that this Vacancy Notice may also be put up on your Railway website and adequate circulation is done of the same.

Thanking you,

Yours faithfully,


(Ved Parkash)
Group General Manager (Pers.)

Copy to:

1. The Secy., Railway Board, E-O(II) for information and necessary action
2. A copy to Railway Board contentmanager@rb.railnet.gov.in for uploading in Railway Board website
3. AGM (IT)/RITES for uploading on RITES website in the career section

Encl: As above

sh. of Ld.
Udanki
21/03/2018

1.	Organization	ITES
2.	Nomenclature of the post	Addl. General Manager/General Manager - One Post
3.	No. of vacancies (with bifurcation of grade like SAG/SG)	One – SG / SAG Grade officer
4.	Location and tenure	Gurgaon Normal Terms of Deputation
5.	Scale of Pay of the post	Rs. 37400-67000 + GP Rs. 8,900/10,000/- (7 th CPC Matrix 13A & 14) Parent Pay plus Deputation Allowance
6.	Whether the proposal/reference is being made for the first time	Yes
7.	If not previous reference No. and the details duly indicating the outcome thereof, if any.	N/A
8.	Detailed job description indicating age requirement discipline etc.	The officer should be SG/SAG Group 'A' officer and have a minimum 15/19 years service. He should have work experience of General Management, Disciplinary Appeal cases, Vigilance Management, Court cases in Railways. He should be less than 56 years for SG level and 58 years of age for SAG level officer.
9.	Mode of application	Applications are to be sent through respective administrative officer (HQ/Board) indicating No Objection, Vigilance/DAR clearance and ACRs for the past 07 years. The applicants are also required to send their CV in the prescribed format (Annexure II) along with the applications.
10.	Whether the company /organisation has been exempted from the rule of permanent absorption and if so, the date upto which the exemption is valid	The Ministry of Railways has conveyed their approval for continuance of Railway Officers on deputation on exemption from the rule of immediate absorption to RITES for a period of three years w.e.f. 31.08.2017 vide their letter No. 2008/PL/45/4, dated 09.08.2017.
11.	Wherever name of a certain officer is recommended by the company. His written willingness should be enclosed.	For circulation
12.	RITES will be providing Company/Leased Accommodation as per entitlement to the officer who joins RITES on deputation; they have to vacate Railway accommodation occupied by them at their previous place of posting.	
13.	Mode of selection	Applications will be scrutinized on the basis of the following parameters on a 100 point scale. 1. Educational Qualification, evaluation of CV, length of service (25 marks) 2. Previous Work Experiences and Domain Knowledge (25 marks) 3. APRs, D&AR and Vigilance record (25 marks) 4. Potential/Overall Suitability of the candidate to requirements (25 marks)

Ved
21.3.17
(Ved Parkash)
Group General Manager (Pers.)

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	Pers/9/6/Vig./Depu/2018 Dated: 21.03.2018
Post against which application has been submitted	Addl. General Manager/General Manager / Gurgaon
Mode of appointment	Deputation
Choice of station (wherever applicable)	Gurgaon

PERSONAL DATA

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	DITS (Date of entry into Time Scale)	:	
8	Present Pay Band with Grade Pay and basic pay as on date of application	:	
9	Present Designation & Railway	:	
10	Contact Details	:	
a.	Email ID	:	
b.	Telephone (O)	:	
c.	Telephone (R)	:	
d.	Mobile Number	:	

11. EDUCATIONAL QUALIFICATION

SN	Qualification/Degree	Year	Division	Institution/University, Place/Country

12. EXPERIENCE DETAILS

SN	Designation & Railway with place of posting	Grade (i.e. Gr. B/SS/JAG/SG/SAG)	From	To

13	Details of previous deputation/Foreign assignment	:	
14	Whether debarred from deputation? If yes, please furnish details	:	
15	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	:	

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Name and Signature

Place

Date