



राइट्स लिमिटेड  
(भारत सरकार का प्रतिष्ठान)  
**RITES LIMITED**

(Schedule 'A' Enterprise of Govt. of India)

संख्या PERS/9/6/GM/IRSME/2019

Vacancy circular No. 17/19 (D)

दिनांक: 27.08.2019

महाप्रबंधक(का),  
सभी क्षेत्रीय रेलें एवं उत्पादन इकाईयां, आरडीएसओ

प्रिय महोदय,

**विषय:- गुड़गांव में प्रतिनियुक्ति आधार पर General Manager (Mech.) पद भरे जाने के संबंध में.**

राइट्स कॉर्पोरेट ऑफिस, गुरुग्राम में General Manager (Mech.) पद प्रतिनियुक्ति आधार पर भरे जाने के लिए 01 No. NF-SAG/SAG IRSME अधिकारी की आवश्यकता है। उपर्युक्त पद के लिए कार्य (जॉब) विवरण अनुलग्नक-1 के रूप में संलग्न निर्धारित प्रोफार्मा में दिया गया है।

अनुरोध है कि प्रतिनियुक्ति आधार पर General Manager (Mech.) पद के लिए रिक्ति नोटिस को अपनी रेल में परिपत्रित करवाया जाए तथा राइट्स में प्रतिनियुक्ति के लिए उपयुक्त एवं इच्छुक अधिकारियों की संसुति जल्द से जल्द, लेकिन इस पत्र की तारीख से 30 दिनों के भीतर, इस कार्यालय में भेज दी जाए.

अनुरोध है कि इस रिक्ति नोटिस को अपनी रेल की वेबसाइट पर भी अपलोड करवा दिया जाए तथा इसका समुचित प्रचार किया जाए.

धन्यवाद,

आपका,

  
(विजय कुमार / Vijay Kumar)

संयुक्त महाप्रबंधक(पी) / Jt. General Manager(P)


**प्रतिलिपि:-**

महाप्रबंधकन में राइट्स की वेबसाइट पर अपलोड के लिए कैरियर सेक्शन - राइट्स/(आईटी).

संलग्नयथोक्त/

1.	संगठन/Organization	राइट्स/RITES
2.	पद का नाम/Nomenclature of the post	General Manager (Mech.)
3.	रिक्तियों की सं./ No. of vacancies (एसएजी/एसजी जैसे ग्रेड के विभाजन के साथ (with bifurcation of grade like SAG/SG))	01 No. NF-SAG/SAG IRSME officer
4.	स्थान और कार्यकाल Location and tenure	Gurugram / 5 years
5.	पद के वेतन का वेतनमान. Scale of Pay of the post	(7 <sup>th</sup> CPC Matrix level- 14) मूल वेतन एवं प्रतिनियुक्ति भत्ता/Parent Pay plus Deputation Allowance
6.	क्या प्रस्ताव/सूचना पहली बार भेजा जा रहा है / भेजी जा रही है. Whether the proposal/reference is being made for the first time	नहीं/No
7.	यदि नहीं तो पिछले संदर्भ संख्या और विवरण जिसमें उसके निष्कर्ष का भी उल्लेख करें, यदि कोई हो//If not previous reference No. and the details duly indicating the outcome thereof, if any.	This office letter of even no. dated 18.06.2019. Out of 2 posts advertised through this Vacancy Notice, 1 post filled.
8.	अपेक्षित आयु, विषय (डिस्सिपलिन) आदि सहित विस्तरत कार्य विवरण Detailed job description indicating age requirement discipline etc.	<ol style="list-style-type: none"> <li>The officer should be NF-SAG/SAG IRSME officer with minimum 19 years of Group 'A' service.</li> <li>The officer shall be liable for posting to any of the Division/SBU of RITES e.g. Quality Assurance, Technical Services, Railway Equipment Services etc.</li> </ol> <p><b>Job description and experience required for the post of GM/Mech - At least in three of following areas :-</b></p> <ol style="list-style-type: none"> <li>The officer should have adequate experience of working in Railway Diesel Shed and C&amp;W Depots/Workshops/PUs.</li> <li>Experience of working in Quality Assurance (QA)/ Inspection in PUs/RDSO.</li> <li>The officer should have functioned as independent Incharge of a unit (Shed/Division/Office). He should have soft skills like communication skills &amp; expression ability to engage with clients and basic understanding of finance.</li> <li>The officer should have field experience of O&amp;M, Passenger Carriages and Freight Wagon Workshop, Diesel locos. He should also be conversant with maintenance and upkeep of machinery and plant.</li> <li>The officer should also have experience of working in Rolling Stock manufacturing PUs in handling production and planning activities.</li> <li>The Officers should have handled planning and procurement of M&amp;P and planning and execution of work programme. He should be less than 54 years of age</li> </ol>

9.	आवेदन का तरीका/Mode of application	<p>1. Applicants are required to apply online in the registration format available in the Career Section of RITES website, <a href="http://www.rites.com">http://www.rites.com</a>. While submitting the online application; the system would generate 'Registration No.' on top of online form filled up by the candidate. A copy of this online application form containing the registration number is to be printed, signed and attached with the advance copy (if any) and copy forwarded through Railway Board/ZR.</p> <p>2. Applications are to be sent through respective administrative officer (HQ/Board) indicating No Objection, Vigilance/DAR clearance and ACRs for the past 07 years. The applicants are also required to send their CV in the prescribed format (Annexure II) along with the applications.</p>
10.	<p>क्या कंपनी/संगठन को स्थाई आमेहन के नियम से छूट दी गई है और यदि हां, तो किस तिथि तक छूट मान्य है।</p> <p>Whether the company /organisation has been exempted from the rule of permanent absorption and if so, the date upto which the exemption is valid</p>	<p>रेल मंत्रालय ने अपने पत्र सं/2008 पीएल 4/45/दिनांक 09.08.2017 के द्वारा राइट्स में तत्काल आमेहन के नियम से 31.08.2017 से तीन वर्ष की अवधि के लिए छूट देते हुए रेलवे अधिकारियों की प्रतिनियुक्ति पर नियुक्ति जारी रखने के लिए अपना अनुमोदन प्रदान किया है।</p> <p>The Ministry of Railways has conveyed their approval for continuance of Railway Officers on deputation on exemption from the rule of immediate absorption to RITES for a period of three years w.e.f. 31.08.2017 vide their letter No. 2008/PL/45/4, dated 09.08.2017.</p>
11.	<p>यदि कंपनी द्वारा किसी अधिकारी विशेष के नाम की संसुति की जाती है तो उनकी लिखित सम्मति संलग्न की जाए।</p> <p>Wherever name of a certain officer is recommended by the company. His written willingness should be enclosed.</p>	वितरण के लिए / For circulation
12.	RITES will be providing Company/Leased Accommodation as per entitlement to the officer who joins RITES on deputation.	RITES will be providing Company/Leased Accommodation as per entitlement to the officer who joins RITES on deputation.
13.	चयन का तरीका/Mode of selection	<p>आवेदनों की निम्नलिखित पैरामीटर के 100 प्वाइंट स्केल के आधार पर जांच की जाएगी:</p> <ol style="list-style-type: none"> <li>1 शैक्षिक योग्यता, सीवी का मूल्यांकन, सेवा की अवधि ( 25 अंक)</li> <li>2 पिछला कार्य अनुभव और डोमेन अनुभव ( 25 अंक)</li> <li>3 एपीआर, डी एंड एआर और सतर्कता रिकॉर्ड ( 25 अंक)</li> <li>4 आवश्यकता के अनुसार उम्मीदवार की समय क्षमता/उपयुक्तता ( 25 अंक)</li> </ol> <p>Applications will be scrutinized on the basis of the following parameters on a 100 point scale.</p> <ol style="list-style-type: none"> <li>1. Educational Qualification, evaluation of CV, length of service (25 marks)</li> <li>2. Previous Work Experiences and Domain Knowledge (25 marks)</li> <li>3. APRs, D&amp;AR and Vigilance record (25 marks)</li> <li>4. Potential/Overall Suitability of the candidate to requirements (25 marks)</li> </ol>
14.	पर्क्स एवं सुविधाएं/Perks and facilities	अनुलग्नक-III के अनुसार पर्क्स एवं सुविधाएं। Perks and facilities as per Annexure III

  
 (विजय कुमार / Vijay Kumar)  
 संयुक्त महाप्रबंधक(पी) / Jt.General Manager(P)

APPLICATION IN PRESCRIBED PROFORMA

Vacancy Notice and date	Vacancy Circular No. <u>17</u> /19 (D) Dated: <u>27</u> .08.2019
Post against which application has been submitted	General Manager (Mech.)
Mode of appointment	Deputation
Choice of station (wherever applicable)	RES/QA/RSD/Workshop

## PERSONAL DATA

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	DITS (Date of entry into Time Scale)	:	
8	Present Pay Band with Grade Pay and basic pay as on date of application	:	
9	Present Designation & Railway	:	
10	Contact Details	:	
a.	Email ID	:	
b.	Telephone (O)	:	
c.	Telephone (R)	:	
d.	Mobile Number	:	

## 11. EDUCATIONAL QUALIFICATION

SN	Qualification/Degree	Year	Division	Institution/University, Place/Country

## 12. EXPERIENCE DETAILS

SN	Designation & Railway with place of posting	Grade (i.e. Gr. B/SS/JAG/SG/SAG)	From	To

13	Details of previous deputation / Foreign assignment	:	
14	Whether debarred from deputation? If yes, please furnish details	:	
15	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	:	

I certify that the details furnished by me are true and I am eligible for the post as per the criteria laid down in the vacancy circular.

Name and Signature

Place

Date

**Perks and Allowances for SAG/SG/JAG/SS and below level officer on deputation to RITES**

<b>SN</b>	<b><u>Perks/Allowance</u></b>	<b><u>Amount</u></b>
1	Expert/Professional Allowance	15% Basic Pay for JGM to GM 12% Basic Pay for Sr.DGM and below
2	Medical Outdoor/indoor	The Railway Officer can opt for medical facilities under the Railways or the medical facilities admissible under RITES Rules. Medical facilities under RITES rules are:  Rs. 1667/- PM / Rs. 20,000 per year Reimbursement upto 0.7 times of basic pay (Claim basis) or Rs.35,000/- whichever is more for prolonged illness as per Medclaim policy for Indoor Medical treatment
3	Reimbursement of charges in lieu of TADK	Rs.11,700/- PM for GM/AGM
4	Reimbursement of furnishing items on submission of bills	Rs.70,000/- PA for GM Rs.50,000/- PA for DGM to AGM Rs.30,000/- PA for below DGM
5	Entertainment Allowance	Rs.5000/- PM for GM Rs.3000/- PM for AGM Rs.1500/- PM for JGM
6	Reimbursement on purchase of Mobile phone	<b><u>Cost of cell phone handset (once in every 3 years)</u></b>
7	Brief Case	Once in 03 years
8	Newspaper Allowance	As per entitlement
9	Reimbursement/Membership	<i>One membership for national and one international professional body upto an amount of:</i> Rs.20,000/- PA for JGM to GM Rs.15,000/- PA for Sr.DGM & below
10	Birthday gift/Diwali gift/Annual day gift	As per Company policy