

VACANCY NOTICE NO. 2019/IRCON/FINANCE-17

Issued on 13.06.2019



**IRCON INTERNATIONAL LIMITED**  
(A Public Sector Undertaking under the Ministry of Railways)



Regd. Office: C-4, District Centre, Saket, New Delhi-110 017 (India)  
(CIN – L45203DL1976GOI008171)

**GENERAL MANAGERS  
ALL RAILWAYS**

**CMD/MD/CHAIRMAN  
ALL RAILWAY PSUs**

**No. IRCON/HRM/DEPU/FIN./99653/6 Pt.II/**

**Issued on 13.06.2019**

|                          |   |   |
|--------------------------|---|---|
| Organization             | : | IRCON INTERNATIONAL LIMITED   |
| Title & No. of posts     | : | Chief General Manager/ Finance – 01 Post  |
| Location                 | : | Corporate Office, New Delhi   |
| Duration                 | : | 3 years from the date of appointment which can be further extended upto 5 years.  |
| Terms of appointment     | : | Deputation/ Immediate absorption basis  |
| Scale of pay             | : | <b>For SAG/NFSAG Officer – CGM level</b><br>Rs.144200-218200/- (CDA) (Pay matrix level 14).   |
| Perks/Benefits           | : | <b><u>Perks/ Benefits:</u></b> <ul style="list-style-type: none"><li>• Expert Professional Allowance – 15% of the actual Basic pay per month.</li><li>• Medical Allowance (outdoor) – 4% of the Basic pay per month.</li><li>• Lease/HRA/Option of retention of accommodation provided by Railways for retaining family at previous place of posting. Deputation allowance, Transport allowance, Reimbursement for mobile and landline phone etc. Further details on perks &amp; allowances visit the Link-<a href="#">Click here</a></li></ul> |
| Qualification/Experience | : | <ul style="list-style-type: none"><li>• IRAS Officer working in SAG/NFSAG scale with experience in Finance, Accounts, Budgeting, Internal Audit and Exchequer control. Officer should be well versed in finalization of accounts in computerized environment.</li><li>• Officers with experience in Stores Accounting/</li></ul>  |

Workshop Accounts or Construction Accounts will be preferred.

- Officers with additional experience in construction/ project management services/ infrastructure sector will be required.
- Relevant extensive experience and requisite knowledge in the same field.
- The number of years of experience and nature of experience of the officer in the specific area as per requirement will be taken into consideration.
- Officer should have good communication skills.
- Overall, an officer with a good mix of all of the above shall be preferred for selection.

Any other information relevant to the project : Ircon is executing numerous works for Indian Railway on assignment basis. The total work order of Ircon has 80% Railway Works, 10% Foreign Projects and Balance Ircon has obtained through competitive bidding. Ircon has also been identified for Disinvestment and the process of listing is underway. With the GST implementation, the Tax related works have increased finance functioning need to be strengthened in the Organization. With more Contracts proposed to be executed under EPC method, Contract Management requires inputs from the Finance. Thus, there is a requirement of senior IRAS officers for proper timely completion of works.

Note : Cut off date for eligibility would be reckoned as on closing date of vacancy notice.

Web address : [www.ircon.org](http://www.ircon.org)

Closing date : 12 July 2019

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Candidates may apply through proper channel for selection on deputation basis to the above-mentioned vacancies in the prescribed proforma attached herewith. Zonal railways etc. may forward the applications of eligible candidates alongwith Vigilance/DAR Clearance and APARs to Corporate Office/IRCON, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to [deputation@ircon.org](mailto:deputation@ircon.org) so as to reach us by 12.07.2019.

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**(Rajiv Kumar Singh)**  
**General Manager/HRM**

**Please note that this is a system generated letter and does not need signature of issuing authority.)**

**PRESCRIBED PROFORMA**  
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

|  |  |
|--|--|
| <b>Vacancy Notice No.</b><br>(appears on the top right side of notice) |  |
| <b>File No.</b><br>(appears on the left side of vacancy notice)        |  |
| <b>Post against which application has been submitted</b>               |  |
| <b>Choice of Station</b><br>(wherever applicable)                      |  |

**Personal Data**

|     |  |   |  |
|-----|--|---|--|
| 1.  | Name   | : |  |
| 2.  | Gender   | : |  |
| 3.  | Service  | : |  |
| 4.  | Department                                     | : |  |
| 5.  | Category                                       | : |  |
| 6.  | Date of Birth                                  | : |  |
| 7.  | DITS<br>(Date of entry into Time Scale)        | : |  |
| 8.  | Date of entry in Gr.B<br>(wherever applicable) | : |  |
| 9.  | Present Pay<br>Level/Basic Pay                 | : |  |
| 10. | Present Designation &<br>Railway               | : |  |
| 11. | Contract Details                               | : |  |
|     | (a) Email ID                                   | : |  |
|     | (b) Telephone (O)                              | : |  |
|     | (c) Telephone (R)                              | : |  |
|     | (d) Mobile Number                              | : |  |

**12. Educational Qualifications:-**

| S.No. | Qualification/Degree | Year/<br>Division | Institution/University,<br>Place/ Country |
|-------|----------------------|-------------------|---|
|       |                      |                   |   |
|       |                      |                   |   |
|       |                      |                   |   |

**13. Experience Details:-**

| S. No. | Designation & Railway with Place of posting | Grade (i.e. Gr.B/SS/JAG/SG/NFSAG/SAG/HAG (Pay level in case of Non-gazetted staff) | From | To |
|--------|---|--|------|----|
|        |   |  |      |    |
|        |   |  |      |    |
|        |   |  |      |    |

**14. Details of previous deputation/ foreign assignment (if any):-**

| S.No | Organisation | Designation | From | To |
|------|--------------|-------------|------|----|
|      |              |             |      |    |
|      |              |             |      |    |
|      |              |             |      |    |

|     |   |   |  |
|-----|---|---|--|
| 15. | Whether debarred from deputation? If yes, please furnish details  | : |  |
| 16. | Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable | : |  |

**17. APAR Ratings for last 5 years, if available:-**

| Year | Rating |
|------|--------|
|      |        |
|      |        |
|      |        |
|      |        |
|      |        |

**18. Award, if any:-**

| S.No. | Name of Award | Brief Details |
|-------|---------------|---------------|
|       |               |               |
|       |               |               |

**19. Punishments, if any in career:-**

I certify that the details furnished by me above are true and I am eligible for the post as the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date:

## FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information / details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified:-

- (i) That there is no vigilance/ disciplinary case or criminal case pending or contemplated against Shri \_\_\_\_\_.
- (ii) That his integrity is certified.
- (iii) That his APAR dossier for the last five years, duly attested by a Competent Officer are enclosed.
- (iv) It is certified that no major/minor penalty has been imposed on him during last ten years.
- (v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Mobile No. \_\_\_\_\_

Office Seal \_\_\_\_\_

Place:

Date: