

BRAITHWAITE & CO. LIMITED
(A Govt. of India Undertaking)
MINISTRY OF RAILWAYS

ISSUED ON:21.01.2019

GENERAL MANAGERS
ALL RAILWAYS/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS
ALL RAILWAY TRAINING INSTITUTES

CMD/MD/CHAIRMAN
ALL RAILWAY PSUs

VACANCY NOTICE NO. BCL/Rectt./2019/4

ORGANIZATION	BRAITHWAITE & CO.LIMITED
TITLE & NO. OF POSTS	MANAGER (PERSONNEL & ADMINISTRATION) - 1Post
LOCATION	KOLKATA
DURATION	THREE YEARS
SERVICE/DEPARTMENT	PERSONNEL & ADMINISTRATION DEPT.
TERMS OF APPOINTMENT	DEPUTATION
AGE	BELOW 45 YEARS Relaxation of Age may be considered in case of deserving candidates subject to balance period of service of atleast 04 (Four) years in Railways.
SCALE OF PAY	PARENT PAY PLUS DEPUTATION ALLOWANCE IF ANY
EXPERIENCE	10 (ten) years Experience in matters relating to Personnel Management, Industrial Relations, HRD and General Administrative functions preferably in manufacturing organization / Factories. OR with minimum 03 (Three) Years experience in Personnel Dept. Of Indian Railways.
MINIMUM ELIGIBILITY	<u>For MANAGER (PERSONNEL & ADMINISTRATION)</u> Qualification: Two years full time PG Degree / PG Diploma / MBA in Personnel Management / HRM/ HRD /Industrial Relations / MSW / Social Welfare & Labour Welfare (with HRM/Personnel Mgt. as main subject) from a recognized University/Institute of repute. OR with minimum 03 (Three) Years experience in Personnel Dept. Of Indian Railways. Pay Scale:Level-11 (CDA) / Rs.29100---54500/- (IDA) 1.Posts in analogous grade (CDA/IDA) OR 2.Post in Sr. Scale (Level 10) post for THREE years OR 3.Posts carrying grade Rs.24900--50500/- (IDA) for TWO years

NOTE : CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE.

WEB ADDRESS : www.braithwaiteindia.com

CLOSING DATE : 60 DAYS FROM DATE OF ISSUE

CANDIDATES MAY APPLY THROUGH PROPER CHANNEL FOR SELECTION ON DEOUTATION BASIS TO THE ABOVE-MENTIONED VACANCIES IN THE PRESCRIBED PROFORMA AVAILABLE AT THE WEB ADDRESS INDICATED ABOVE. ZONAL RAILWAYS ETC. MAY FORWARD THE APPLICATIONS OF ELIGIBLE CANDIDATES ALONGWITH VIGILANCE/DAR CLEARANCE AND APARs TO CORPORATE OFFICE/BCL/KOLKATA. A SCANNED COPY OF THE DULY FILLED IN AND SIGNED PROFORMA IN PDF FORMAT MAY ALSO BE SENT BY CANDIDATE THROUGH E-MAIL TO: hrd@braithwaiteindia.com

DGM(P,A,S)
BCL/CORPORATE OFFICE