The General Managers,
All Indian Railways.
General Manager/Con./NFR

Sub:- Use of abbreviations in proposals sent by Railways

While examining various Proposals/Estimates/Material Modifications/replies to questions etc. sent by railways for Board’s consideration, it is observed that railways are making extensive use of abbreviations making it difficult to comprehend. This is not desirable since it retards processing of the case.

Railways are therefore, advised to ensure that henceforth, no abbreviations are used in the Proposals/Estimates/Material Modifications/replies sent by Railways to Board for consideration.

Copy to: Chief Administrative Officers/ Construction,
All Indian Railways.