No: 88/RS(G)/779/43 Pt.2  Dated: 01-03-2018

The General Manager, All Indian Railways/PUs, NF(C), CORE
The DG/RDSO/Lucknow & NAIR/Vadodara.
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RCF/RBL/NDLS

Sub: Paperless working in e-tender opening and comparative statement of rates.

1.0 Paperless working in supply chain for supply of goods on Indian Railways has been repeatedly emphasized by Railway Board. However, certain elements related to e-tendering, specifically e-tender opening and vetting of comparative statements of rates (on certain Railway units) are still replicating the manual system requiring printouts.

2.0 In order to facilitate paperless working, following instructions should be followed:

   i. Dealing official (supervisor) in the tender opening section shall be the custodian of encryption certificate of the concerned Railway unit. This official shall, using the encryption key and his/her own digital signature, open the tenders as per schedule.

   ii. Process of tender opening, as stated above, shall be witnessed by an officer of the tender issuing department, who shall also digitally sign on the report/statement generated by IREPS during the tender opening process.

   iii. All reports/statements, including comparative statements, generated through IREPS system after tender opening and in the process of e-tendering, should be put up to the Tender Committee (Tender Acceptance authority in direct acceptance cases) directly. No vetting of such reports/statements shall be required.

3.0 This issues with the concurrence of Finance Directorate of Railway Board.

4.0 Necessary code correction will follow.

5.0 The instructions in paras 2(i) & 2(ii) above will become effective once CRIS has made requisite changes in the IREPS programme (latest by 15.03.2018).

Signature

(Anshu Malik)
Jt. Director Rly. Stores(G)
Railway Board
No: 88/RS(G)/779/43 Pt.2

1. PFAs, All Indian Railways & Production Units.
2. The ADAI(Railways), New Delhi
3. The Director of Audit, All Indian Railways.

Dated: 03-03-2018

for Financial Commissioner/Railways

No: 88/RS(G)/779/43 Pt.2

4. The PCMMs, PCEs, CMEs, CEEs, CSTEs, All Indian Railways & Pus, RCF/RBL/NDSL, COFMOW, CORE, WPO and RWP/Bela
5. The Directors-
   a. Indian Railway Institute of Sig. Engg. & Telecom, Secunderabad.
   d. Sr. Prof. (Materials Management), NAIR, Vadodara.
   e. Indian Railway Institute of Civil Engg., Pune.
   f. Indian Railway Institute of Traffic Management, Lucknow
6. MD, CRIS, Chanakya Puri, New Delhi.
7. MD, RITES, RITES Bhawan, Sector -29, Gurugram
8. Director, Iron & Steel, 3, Koila Ghat Street, Kolkata.
9. Executive Director (Stores), RDSO, Manak Nagar, Lucknow.
11. Zonal Railway Training Institute, Sukadria Circle, Udaipur

(Anshu Malik)
Jt. Director Rly. Stores (G)
Railway Board

Dated: 03-03-2018

Copy to:

1. The Genl. Secretary, AIRF (Room No.243) & NFIR (Room No. 256-C), Rail Bhawan
2. The Genl. Secretary, IRPOF (Room No. 268), FROA (Room No. 256-D) & AIRPFA (Room No. 256-D), Rail Bhawan,

(Anshu Malik)
Jt. Director Rly. Stores (G)
railway Board

Copy to:- PSOs/Sr. PPSs / PPSs / PSs to:

1. MR, MoS(S), MoS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY., DG(RS), DG(S&T), DG(Personnel), DG (RHS), DG (RPF)
3. All AMs and PEDs & All Executive Directors of Railway Board.