GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. 2017/Sec (CA)/56/2
New Delhi, dated 25.09.2017

Chief Security Commissioners/RPF,
All Zonal Railways, ICF, KRCL, RDSO, CORE & Con.

Chief Security Commissioner/RPSF,
Railway Board, New Delhi

Director/JR RPF Academy, I.K.O & Trg. Centre/Maula Ali

Sub: Recommendations for the award of President’s Police Medal (PPM) for
Distinguished Service and Police Medal (PM) for Meritorious Service on
the occasion of Republic Day, 2018-regarding.
Ref: This office letter no. 2015/Sec(CA)/56/7, dated 28.08.2017.

Please find enclosed copy of the MHA letter no. Letter no. 11019/23/2017-PMA,
dated 13.09.2017 on the above mentioned subject. Nominations of eligible officers and staff
in prescribed proforma (4 sets) for the award of President’s Police Medal (PPM) for
Distinguished Service and Police Medal (PM) for Meritorious Service on the occasion of
Republic Day-2018 be forwarded to this office by 10 October, 2017 positively.

APAR details may be forwarded as per Sl No. 17 of Annexure-I. D&AR, Vigilance
Clearance, Criminal Case Clearance and Punishment Details must accompany the
nominations as per MHA guidelines.

Soft copy of the nominations (MS Word) may also be e-mailed to
sosecspecial@gmail.com

Matter may be treated as Most Urgent.

DA: As above

DIG/MAC
Railway Board

Copy to: All officers and branches, Security Directorates/Railway Board for information.
SPEED POST
REPUBLIC DAY, 2018

No. 11019/23/2017 – PMA
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
Police Division-I

New Delhi, date the 13th September, 2017.

To

(i) The Home Secretaries of all the States/UTs
(ii) DsGP of all the States/UTs
(iii) Directors – IB/CBI/SVPNPA/SPG/NEPA/NJCF/CFSL/DCPW/NCRB
(iv) DsGi – BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB/NCB/NDRF/Assam Rifles (Through LOAR)
(v) DG, National Investigation Agency, NDCC-II Building, Jai Singh Road, New Delhi.
(vi) The Secretary, R&AW, Cabinet Sectt. Bikaner House Annexe, New Delhi.
(vii) Ministry of Civil Aviation, B Block, Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi.
(viii) Secretary General, National Human Rights Commission, New Delhi.
(ix) Secretary, Commission for SCs/STs
(x) The Secretary, Lok Sabha/Rajya Sabha Secretariat, New Delhi
(xi) All Ministries/Departments of Government of India (except M/o Defence)

Subject: Recommendation for award of President’s Police Medal (PPM) for Distinguished Service and Police Medal (PM) for Meritorious Service on the occasion of Republic Day, 2018.

The recommendations are hereby invited for consideration of the award of Service Medals on occasion of Republic Day, 2018 (26th January, 2018), in the prescribed proforma along with the following documents as per new guidelines circulated vide this Ministry’s letter no. 11019/23/2016-PMA dated 21 August 2017:

(i) The Citation in respect of each officer recommended for award of PPM/PM should not exceed 200 words. It may be noted that only 3 sets of the material for consideration in each case of the person recommended for the award of PPM and PM duly filled in the enclosed proforma are to be sent (Annexure-I).

(ii) Integrity/Character & Antecedent certificate in respect of the recommended officers in the prescribed proforma (Annexure-II).

Contd....
(iii) A certificate after verifying from the service records of the officer recommended to the effect that the officer has not been awarded the Medal in the past (Annexure-III). The States/UTs/CAPFs/CPOs are advised that while making recommendations for award of President’s Police Medal for Distinguished Service and Police Medal for Meritorious Service to eligible officers, seniority may be given priority. It may further be certified that the officer has not been awarded any major penalty or punishment during the period under review i.e. period from 2006-07 to 2015-2016.

(iv) Length of Service: A minimum service of 18 years for Police Medal for Meritorious Service and 25 years for President’s Police Medal for Distinguished Service is required for all police officers irrespective of rank and service. The States/UTs/CAPFs/CPOs are advised that while making recommendations for award of Police Medal for Meritorious Service/President’s Police Medal for Distinguished Services to eligible officers, seniority, combined with professionalism may be given priority. Police officers not having clean image should not be recommended.

(v) A Group ‘A’ officer can be sponsored for the medal not more than 3 times. Such officers who were already recommended 3 times for a particular service medal but were not awarded should not be recommended for the fourth time.

(vi) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten +three) years, and not for the whole service.

(vii) Police personnel should be physically fit and must be in SHAPE 1 category. Relaxation for SHAPE 2 category may be given in exceptional cases. A guidelines in this regard is being issued shortly. The sponsored organization will issue a separate certificate in respect of medical fitness after receiving of physical/medical fitness from authorized Medical Officer in Annexure-IV (medical certificate proforma).

(viii) Police Medal should not be awarded to more than 50% of the total strength of a Group ‘A’ service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.

(ix) ‘No objection Certificates’ wherever applicable as mentioned in para 4 below.

(x) Two passport size photographs in respect of officer recommended for the award of President’s Police Medal for Distinguished Service only.

(xi) The ACR gradings for the last 10 years i.e. from 2006-07 to 2015-16/2007 to 2016 (in case ACR is given as per Calendar Year). The post for which the ACR is written may also be indicated. ACR Grading for last ten year should be indicated strictly in the prescribed format as shown in col.17 of Annexure-I. In case where Non-Initiation-Certificate (NIC) is reported against the Annual Confidential Reports, the record of such officers for equal number of years preceding the period under consideration may please be sent.

(xii) It may be ensured that the recommended IPS officers have submitted AIPR for the year 2016 to the Cadre Controlling Authority (IPS-II Section, MHA, North Block). In the absence of AIPR for the year 2016, the vigilance clearance will not be granted and as such the IPS officers will not be considered for award of Service Medals on the occasion of RD, 2018.

Cont.....
(xiii) List of names in respect of officers recommended for award of Medals in English and Hindi for preparation of Notification and scrolls. The recommending organizations must ensure that the names and designations of the officers recommended are correctly indicated in Hindi and English since the notifications in respect of award of Service Medals are issued bilingually.
(xiv) Contact No. of forwarding officers may also be indicated.
(xv) Sl. No. 1(b), 5, 9(b), 20 and 21of Annexure-I is mandatory.

2. It has been observed that some States send a large number of recommendations (several times of the allocated number of medals) which serve no purpose. It is again requested that limited number of recommendations (ordinarily not more than 1.5 times) commensurate with the number of medals allocated to a particular States/CPOs may be sent. (Annexure –V)

3. A copy of the new guidelines is enclosed herewith as Annexure-VI for guidance of the Committee screening the proposals at the State level. The States/UTs/ CAPFs/CPOs are advised that while making recommendations for award of President’s Police Medal for Distinguished Services to eligible officers, seniority may be given priority. State Governments are requested to strictly abide by the above norms while sending the recommendations.

4. The cases of police officers who are working on deputation for a period of one year or less and where the officer is eligible and is considered fit for the award, the recommendation should be sent by the parent departments to this Ministry. Where, the officer is on deputation and in the borrowing departments has completed more than one year service, the recommendation should be initiated by the borrowing departments.

5. ACRs however must be completed for the period stipulated in para 1(xi) above and ‘No Objection Certificate’ from the parent cadre invariably be obtained so that if any complaint/court case/departmental proceedings are pending or contemplated against the person recommended, the same becomes available with the recommending authority. Similarly, vice versa the lending department will also obtain ‘No Objection Certificate’ from the borrowing Department for the services rendered with the borrowing Department even when the officer on deputation is repatriated to his parent Cadre. In case, an officer on Central Deputation moves from one organization to the other, and is recommended by his present employer, he will seek ‘No Objection Certificate’ from his previous organization(s) as well as Cont...
his parent cadre. **Recommendation authority is wholly responsible for timely submission of ‘No Objection Certificate’ in respect of police officer on deputation recommended for the PPM/PM.**

6. Since, the process of award of medals is a time consuming procedure, it is not feasible to consider recommendations received beyond the stipulated date. It is, therefore, requested that the recommendations relating to the awards of service medals on the occasion of **Republic Day, 2018** may be sent to this Ministry by **26th October, 2017 positively. The recommendations received after that date will not be considered.** The recommendations will not be accepted if the same are not submitted online. It is, therefore, reiterated that submission of online citations alongwith hardcopy is mandatory for consideration. The online citation may be sent by feeding of citations/ACRs for service medals in the prescribed proforma on this Ministry’s website address [http://mha1.nic.in/PoliceMedal/pma/login.aspx](http://mha1.nic.in/PoliceMedal/pma/login.aspx).

Yours faithfully,

Encl: As above.

[Kumar Alok]

Joint Secretary (Police-I)
Tel. No.: 011-23092548
Fax: 011-23092551
<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RECOMMENDATION FOR THE AWARD OF PRESIDENT’S POLICE MEDAL FOR DISTINGUISHED SERVICE/POLICE MEDAL FOR MERITORIOUS SERVICE ON THE OCCASION OF REPUBLIC DAY-2018</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) Name (As per Service Record) (In capital letter)</td>
<td>First name</td>
<td>Middle name</td>
</tr>
<tr>
<td>(b) Name in Hindi (Mandatory)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Father’s Name</td>
<td>First name</td>
<td>Middle Name</td>
</tr>
<tr>
<td>Date of Birth Sex</td>
<td>Day</td>
<td>Month</td>
</tr>
<tr>
<td>Age as on 26.01.2018</td>
<td>Year</td>
<td>Month</td>
</tr>
<tr>
<td>Whether belongs to SC/ST/OBC/General (Mandatory)</td>
<td>Date of joining</td>
<td>Rank</td>
</tr>
<tr>
<td>Initial appointment</td>
<td>Designation</td>
<td>Place</td>
</tr>
<tr>
<td>Total Police Service (As on 26.01.2018)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) Present posting, with complete postal address with PIN code</td>
<td>Type in English in given Text Box, then Press Space bar. Translator will automatically convert Name into Hindi. Press Backspace Button. Hindi Translator shows other related Hindi words for your help.</td>
<td></td>
</tr>
<tr>
<td>(b) Above details in Hindi (Mandatory)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Whether on deputation</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>If yes, Date of joining on deputation</td>
<td>Day</td>
<td>month</td>
</tr>
<tr>
<td>Rewards</td>
<td>No.</td>
<td>Total amount in Rs.</td>
</tr>
<tr>
<td>A) Cash Awards</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B) Others</td>
<td></td>
<td></td>
</tr>
<tr>
<td>i) Commendation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ii) Appreciation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iii) Good Service Entries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iv) Any other rewards(Specify)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year and occasion of award of Police Medal for Meritorious Service</td>
<td>Year</td>
<td>Occasion(RD/ID)</td>
</tr>
<tr>
<td>Punishment(s)</td>
<td>Details of Penalty</td>
<td>Year (s)</td>
</tr>
<tr>
<td>Medical Category</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
14. Details of any enquiry pending against the officer.

15. Details of disciplinary proceedings pending/contemplated against the recommended, if any.

<table>
<thead>
<tr>
<th>Year</th>
<th>Nature of Allegation</th>
<th>Present Status</th>
</tr>
</thead>
</table>

16. Details of the court cases pending against the recommended, if any.

<table>
<thead>
<tr>
<th>Year</th>
<th>Details of Charge</th>
<th>Present Status</th>
</tr>
</thead>
</table>

17. ACR Grading for last 13 years *

- [2003-2004 to 2015-2016]
- [2007 to 2016 in case ACR is given as per Calendar year]

OS – Outstanding; VG – Very Good
G – Good; AV – Average; NIC – Not initiating Certificate, Adv – Adverse, NA – Not available

*ACR gradings should be distinctly indicated as Outstanding, Very Good, Good, Average etc. wherever different grading are applicable in different cadre. the same should be converted by the recommending organization into the equivalent acceptable ACR grading (viz OS, VG, G, AV, NIC, NA) before forwarding the recommendation.

18. ACR Grading for last ten years (in number)

<table>
<thead>
<tr>
<th>Year</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003</td>
<td>OS</td>
</tr>
<tr>
<td>2004</td>
<td>VG</td>
</tr>
<tr>
<td>2005</td>
<td>GOOD</td>
</tr>
<tr>
<td>2006</td>
<td>AVG</td>
</tr>
<tr>
<td>2007</td>
<td>NIC</td>
</tr>
<tr>
<td>2008</td>
<td>NA</td>
</tr>
<tr>
<td>2009</td>
<td>OS</td>
</tr>
<tr>
<td>2010</td>
<td>VG</td>
</tr>
<tr>
<td>2011</td>
<td>GOOD</td>
</tr>
<tr>
<td>2012</td>
<td>AVG</td>
</tr>
<tr>
<td>2013</td>
<td>NIC</td>
</tr>
<tr>
<td>2014</td>
<td>NA</td>
</tr>
<tr>
<td>2015</td>
<td>OS</td>
</tr>
<tr>
<td>2016</td>
<td>VG</td>
</tr>
</tbody>
</table>

19. Email address (Mandatory)

20. Mobile No. (Mandatory)

Brief description of work justifying award of Medal (No posting details)
In order of importance (not exceeding 200 words each)

Signature of Recommending Authority_____________________
Name ____________________________
Designation _________________________
Contact No. _________________________
Date _____________________________
INTEGRITY CERTIFICATE

Certified that the Integrity of Shri/Smt/Ms

........................................................................................................... (in English for Notification)
........................................................................................................... (in Hindi for preparation of

Scrolls).

........................................................................................................... (Designation)

S/o. .................................................................................................................. Date of Birth (DOB)

.................................................................................................................. recommended for award for

.................................................................................................................. on the occasion of Republic Day, 2018 is

above suspicion and that he was not concerned in any proceedings that were censured

in a Court of Law. It is further certified that no judicial or departmental proceedings

are being contemplated/pending against him. Similarly, no vigilance case is pending/

contemplated against him. It is also certified that the officer recommended has not

been given any major penalty or punishment in the period under review i.e. period

from 2006-07 to 2015-2016.

2. It is also certified that character & antecedents (of the proposed awardees) have

been duly verified and nothing adverse reported against him.

Signature: .................................................................

Name: ..............................................................................

Director General of Police / Additional Director General of Police

Signature: .................................................................

Name: ..............................................................................

Deputy Secretary to the State Government

Contact No.: .................................................................

CERTIFICATE

It is certified that it has been checked and verified from the records of Shri/Smt./Ms.

........................................................................................................... Designation

........................................................................................................... and it is confirmed that he/she has not been

earlier awarded the President’s Police Medal for Distinguished Service/Police Medal

for Medal for Meritorious Service for which he/she is being recommended.

Signature.................................................................

Name of the Officer.................................................................

Designation.................................................................

Date .................................................................

Official Stamp .................................................................

*Note: Head of the organization (officer signing the certificate) is responsible for factual

correctness of service details / certificate which include Annexure-I to III.
PHYSICAL/MEDICAL CERTIFICATE

Certified that the Shri/Smt/Ms .................................................S/O .............
........................................Designation.........Date of Birth (DOB) ..............
..................................................recommended for award for
................................................................. on the occasion of

Republic/Independence Day, ........... (year) has awarded medical

category:.............................................(*) as per the Medical examination carried out on
...........................................(date) by authorized Medical Officer/Medical Board.

Signature:...............................................
Name:..................................................
Director General of Police / Additional Director General
of Police

Signature: .............................................
Name: ..................................................
Deputy Secretary to the State Government
Contact No.:........................................

NOTE 1. Medical category should be awarded as per guidelines for criteria
of Physical/Medical fitness for awarding Police Medal to the
Police Personnel.

NOTE 2. Medical examination of the person should be carried out by the
Medical Officer of State/Central Government/Autonomous Body
Hospital.

No. of Police Medal for Meritorious Service available on the occasion of Republic Day, 2018

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the State/Organization</th>
<th>No. of Medals available in a calendar year</th>
<th>No. Of Medals Available on the occasion of Republic Day, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Andhra Pradesh</td>
<td>29</td>
<td>15</td>
</tr>
<tr>
<td>2</td>
<td>Arunachal Pradesh</td>
<td>03</td>
<td>02</td>
</tr>
<tr>
<td>3</td>
<td>Assam</td>
<td>27</td>
<td>14</td>
</tr>
<tr>
<td>4</td>
<td>Bihar</td>
<td>34</td>
<td>17</td>
</tr>
<tr>
<td>5</td>
<td>Chhattisgarh</td>
<td>20</td>
<td>10</td>
</tr>
<tr>
<td>6</td>
<td>NCT of Delhi</td>
<td>33</td>
<td>17</td>
</tr>
<tr>
<td>7</td>
<td>Goa</td>
<td>03</td>
<td>02</td>
</tr>
<tr>
<td>8</td>
<td>Gujarat</td>
<td>34</td>
<td>17</td>
</tr>
<tr>
<td>9</td>
<td>Haryana</td>
<td>23</td>
<td>12</td>
</tr>
<tr>
<td>10</td>
<td>Jharkhand</td>
<td>23</td>
<td>12</td>
</tr>
<tr>
<td>11</td>
<td>Himachal Pradesh</td>
<td>07</td>
<td>04</td>
</tr>
<tr>
<td>12</td>
<td>Jammu &amp; Kashmir</td>
<td>33</td>
<td>17</td>
</tr>
<tr>
<td>13</td>
<td>Karnataka</td>
<td>37</td>
<td>19</td>
</tr>
<tr>
<td>14</td>
<td>Kerala</td>
<td>20</td>
<td>10</td>
</tr>
<tr>
<td>15</td>
<td>Madhya Pradesh</td>
<td>33</td>
<td>17</td>
</tr>
<tr>
<td>16</td>
<td>Maharashtra</td>
<td>79</td>
<td>40</td>
</tr>
<tr>
<td>17</td>
<td>Manipur</td>
<td>13</td>
<td>07</td>
</tr>
<tr>
<td>18</td>
<td>Meghalaya</td>
<td>05</td>
<td>03</td>
</tr>
<tr>
<td>19</td>
<td>Mizoram</td>
<td>05</td>
<td>03</td>
</tr>
<tr>
<td>20</td>
<td>Nagaland</td>
<td>10</td>
<td>03</td>
</tr>
<tr>
<td>21</td>
<td>Odisha</td>
<td>22</td>
<td>11</td>
</tr>
<tr>
<td>22</td>
<td>Punjab</td>
<td>29</td>
<td>15</td>
</tr>
<tr>
<td>23</td>
<td>Rajasthan</td>
<td>32</td>
<td>16</td>
</tr>
<tr>
<td>24</td>
<td>Sikkim</td>
<td>02</td>
<td>01</td>
</tr>
<tr>
<td>25</td>
<td>Tamil Nadu</td>
<td>42</td>
<td>21</td>
</tr>
<tr>
<td>26</td>
<td>Telangana</td>
<td>23</td>
<td>13</td>
</tr>
<tr>
<td>27</td>
<td>Tripura</td>
<td>12</td>
<td>06</td>
</tr>
<tr>
<td>28</td>
<td>Uttar Pradesh</td>
<td>145</td>
<td>73</td>
</tr>
<tr>
<td>29</td>
<td>Uttarakhand</td>
<td>10</td>
<td>05</td>
</tr>
<tr>
<td>30</td>
<td>West Bengal</td>
<td>40</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total States</strong></td>
<td><strong>828</strong></td>
<td><strong>422</strong></td>
<td><strong>1242</strong></td>
</tr>
<tr>
<td>31</td>
<td>Assam Rifles</td>
<td>26</td>
<td>13</td>
</tr>
<tr>
<td>32</td>
<td>BSF</td>
<td>92</td>
<td>46</td>
</tr>
<tr>
<td>33</td>
<td>CISF</td>
<td>47</td>
<td>24</td>
</tr>
<tr>
<td>34</td>
<td>CRPF</td>
<td>114</td>
<td>57</td>
</tr>
<tr>
<td>35</td>
<td>ITBP</td>
<td>23</td>
<td>12</td>
</tr>
<tr>
<td>36</td>
<td>NSG</td>
<td>08</td>
<td>04</td>
</tr>
<tr>
<td>37</td>
<td>SSB</td>
<td>22</td>
<td>11</td>
</tr>
<tr>
<td><strong>Total CAPFs</strong></td>
<td><strong>332</strong></td>
<td><strong>167</strong></td>
<td><strong>507</strong></td>
</tr>
<tr>
<td>38</td>
<td>MoR Railways</td>
<td>30</td>
<td>15</td>
</tr>
<tr>
<td>39#</td>
<td>UTs</td>
<td><strong>18</strong></td>
<td><strong>09</strong></td>
</tr>
<tr>
<td>40</td>
<td>CBI</td>
<td>30</td>
<td>15</td>
</tr>
<tr>
<td>41</td>
<td>IB</td>
<td>40</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total CPOs</strong></td>
<td><strong>70</strong></td>
<td><strong>35</strong></td>
<td><strong>105</strong></td>
</tr>
<tr>
<td>42@</td>
<td>CABINET SECRETARIAT</td>
<td>12</td>
<td>06</td>
</tr>
<tr>
<td>43*</td>
<td>MINISTRY OF HOME AFFAIRS</td>
<td>25</td>
<td>13</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>1315</strong></td>
<td><strong>667</strong></td>
<td><strong>2032</strong></td>
</tr>
</tbody>
</table>

Notes:
- *Combined Quota of Union Territories* @Combined quota for Organizations under Cabinet Secretariat.
- Combined quota for all Ministries, BPR&D, SVPNPA, NCB, NCRB, NIA, NDRF, BCAS, DCPW, NEPA, NHRC, NICFS
- There will be no States/UT's/CAPF's quota in respect of President's Police Medal for Distinguished Service. The number of Medals for Distinguished Service in a one year shall not exceed 178. The number of Medals for Police medal for Meritorious Service in a year shall not exceed 1315.
Norms for award of President’s Police Medal for Distinguished Service/Police Medal for Meritorious Service

President’s Police Medal for Distinguished Service

The criterion for award of President’s Police Medal for Distinguished Service are as follows:

i) ACRs for the last 10 years are considered for award of Medal. 08 OS/VG out of which 05 must be outstanding for PPM for Distinguished Service.

ii) The Officer should not have earned any below VG ACR during the period under review.

iii) In case of Non Initiation Certificate (NIC), backward review up to 3 years may be done subject to the condition that minimum 1 ACR must be earned after NIC period.

iv) Missing ACRs
   a) More than 1 missing ACR will lead to disqualification.
   b) Last year ACR should not be missing.

v) Length of Service: A minimum service of 25 years is required for all police officers irrespective of rank and service. The States/UTs/CAFs/CPOs are advised that while making recommendations for award of President’s Police Medal for Distinguished Services to eligible officers, seniority combined with professionalism may be given priority. Police officers not having clean image should not be recommended.

vi) There should be minimum six years gap from the date of award of Police Medal for Meritorious Service for being eligible for this medal. In exceptional circumstances, where the award of IPM was delayed for reasons beyond the control of the officer and if such an officer has only one year of Service left for retirement, the gap of Six years may be relaxed up to 4 years in such cases of Police Officers provided they have a minimum of 8 OS/VG out of which 5 are Outstanding.

vii) A Group ‘A’ officer can be sponsored for the medal not more than 3 times.

viii) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.
ix) Officer should be physically fit and must be in SHAPE 1 category as notified by MI1A. Relaxation for SHAPE 2 category may be given in exceptional cases by CPAC. (Separate guideline will be issued on physical fitness).

x) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.

xi) Police Medal should not be awarded to more than 50% of the total strength of a Group ‘A’ service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.

xii) Other factors

a) Equitable between ranks
   - Recommendations should be made from all ranks in due proportion.

b) Age
   - Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) SC/ST/Minorities/Woman
   - Due attention is paid to accommodate candidates belonging to SC/ST, woman and minorities.

d) Citation
   - Reliance is made on the nature of the citation while screening.

e) Verification
   - By IB/CBI/MHA/Vigilance Clearance/Cadre clearance.
POLICE MEDAL FOR MERITORIOUS SERVICE

The criterion for award of Police Medal for Meritorious Service are as follows:

i) ACRs for the available for the last 10 years are considered for award of Medal. Minimum **08 VG and above and at least one Outstanding ACR**.

ii) The Officer should not have earned any Average ACR during the period under review.

iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum 1 ACRs must be earned after NIC period.

iv) **Missing ACRs**
   a) **More than 1 missing ACR will lead to disqualification.**
   b) **Last year ACR should not be missing.**

v) **Length of Service:** A minimum service of **18 years** is required for all police officers irrespective of rank and service. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of Police Medal for Meritorious Services to eligible officers, seniority may be given priority.

vi) A Group ‘A’ officer can be sponsored for the medal not more than 3 times.

vii) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.

viii) Officer should be physically fit and must be in SHAPE 1 category as notified by MHA. Relaxation for SHAPE 2 category may be given in exceptional cases by CPAC. (Separate guideline will be issued on physical fitness).

ix) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.

x) Police Medal should not be awarded to more than 50% of the total strength of a Group ‘A’ service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.
xii) Other factors

a) Equitable between ranks
   - Recommendations should be made from all ranks in due proportion.

b) Age
   - Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) SC/ST/Minorities/Woman
   - Due attention is paid to accommodate candidates belonging to SC/ST, Woman and minorities.

d) Citation
   - Reliance is made on the nature of the citation while screening.

e) Verification
   - By IB/CBI/MHA/Vigilance Clearance/Cadre clearance.
BY SPEED POST

No. 11019/ 23 /2016 – PMA
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
Police Division-I

New Delhi, date the 21 August, 2017.

(i) The Home Secretaries of all the States/UTs
(ii) DsGP of all the States/UTs
(iii) Directors – IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW
(iv) DsG –BSF/ CRPF/ ITBP/ CISF/ NSG/ RPF/ BPR&D /SSB/ NCB/ NDRF/Assam Rifles (Through LOAR), NIA

Subject: New Guidelines for award of President’s Police Medal (PPM) for Distinguished Service and Police Medal (PM) for Meritorious Service.

As per the Statutes and Rules relating to the President’s Police Medal and Police Medal notification Nos. 3-Pres and 4- Pres dated 1st March, 1951 as amended upto the 10th May, 2013, the recommendations for the award of President’s Police Medal for Distinguished Service and Police Medal for Meritorious Service are awarded twice in a year i.e. on the occasion of Republic Day and Independence Day.

2. New Guidelines for the above award alongwith for preparation of duplicate medal are enclosed.

3. You are requested to forward the further recommendation as per new guidelines.

Yours faithfully,

Encl : As above.

[Raman Kumar]
Under Secretary to the Government of India
Telefax No.: 011.-23094009
Norms for award of President's Police Medal for Distinguished Service/Police Medal for Meritorious Service

**President's Police Medal for Distinguished Service**

The criterion for award of President's Police Medal for Distinguished Service are as follows:

i) ACRs for the last 10 years are considered for award of Medal. 08 OS/VG out of which **05** must be outstanding for PPM for Distinguished Service.

ii) The Officer should not have earned any **below VG** ACR during the period under review.

iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum **1** ACR must be earned after NIC period.

iv) **Missing ACRs**
   a) **More than 1 missing ACR will lead to disqualification.**
   b) **Last year ACR should not be missing.**

v) **Length of Service:** A minimum service of **25** years is required for all police officers irrespective of rank and service. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of President's Police Medal for Distinguished Services to eligible officers, seniority **combined with professionalism** may be given priority. **Police officers not having clean image should not be recommended.**

vi) There should be minimum six years gap from the date of award of Police Medal for Meritorious Service for being eligible for this medal. In exceptional circumstances, where the award of IPM was delayed for reasons beyond the control of the officer and if such an officer has only one year of Service left for retirement, the gap of Six years may be relaxed upto 4 years in such cases of Police Officers provided they have a minimum of **8 OS/VG** out of which **5 are Outstanding.**

vii) A Group ‘A’ officer can be sponsored for the medal not more than 3 times.

viii) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.
ix) Officer should be physically fit and must be in SHAPE 1 category as notified by MHA. Relaxation for SHAPE 2 category may be given in exceptional cases by CPAC. (Separate guideline will be issued on physical fitness).

x) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.

xi) Police Medal should not be awarded to more than 50% of the total strength of a Group ‘A’ service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.

xii) Other factors

a) Equitable between ranks
- Recommendations should be made from all ranks in due proportion.

b) Age
- Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) SC/ST/Minorities/Woman
- Due attention is paid to accommodate candidates belonging to SC/ST, woman and minorities.

d) Citation
- Reliance is made on the nature of the citation while screening.

e) Verification
- By IB/CBI/MHA/Vigilance Clearance/Cadre clearance.
POLICE MEDAL FOR MERITORIOUS SERVICE

The criterion for award of Police Medal for Meritorious Service are as follows:

i) ACRs for the available for the last 10 years are considered for award of Medal. Minimum 08 VG and above and at least one Outstanding ACR.

ii) The Officer should not have earned any Average ACR during the period under review.

iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum 1 ACRs must be earned after NIC period.

iv) Missing ACRs
   a) More than 1 missing ACR will lead to disqualification.
   b) Last year ACR should not be missing.

v) Length of Service: A minimum service of 18 years is required for all police officers irrespective of rank and service. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of Police Medal for Meritorious Services to eligible officers, seniority may be given priority.

vi) A Group ‘A’ officer can be sponsored for the medal not more than 3 times.

vii) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.

viii) Officer should be physically fit and must be in SHAPE 1 category as notified by MHA. Relaxation for SHAPE 2 category may be given in exceptional cases by CPAC. (Separate guideline will be issued on physical fitness).

ix) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.

x) Police Medal should not be awarded to more than 50% of the total strength of a Group ‘A’ service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.
xii) Other factors

a) *Equitable between ranks*
   - Recommendations should be made from all ranks in due proportion.

b) *Age*
   - Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) *SC/ST/Minorities/Woman*
   - Due attention is paid to accommodate candidates belonging to SC/ST, Woman and minorities.

d) *Citation*
   - Reliance is made on the nature of the citation while screening.

e) *Verification*
   - By IB/CBI/MHA/Vigilance Clearance/Cadre clearance.
Provision for preparation of Duplicate Medal for

President's Police Medal for Gallantry (PPMG), Police Medal for Gallantry (PMG), President's Police Medal (PPM) for Distinguished Service and Police Medal (PM) for Meritorious Service

i) In exceptional case, duplicate medal will be prepared for 1 (one) time.

ii) A copy of FIR for loss of medal should be provided with full justification through proper channel. Cost for preparation of medal will be paid through Bank Draft by individual awardee as suggested by India Government Mint.

iii) A penalty of Rs. 10,000/- (Rs. ten thousand) imposed for loss of medal to be paid by the individual in favour of Pay & Accounts officer, Ministry of Home Affairs, Government of India, by Demand Draft.