GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2014/Sec(CA)/56/7 New Delhi, Dated: 08.09.2017

Chief Security Commissioners/RPF
All Zonal Railways, KRCL, RDSO, CORE, Const & ICF,
The IG/RPSF/RPSF Force HQ, Dayabasti, New Delhi,
The Director/JR RPF Academy, LKO

Sub: Submission of recommendations for DG’s Insignia and
Commendation and Railway Ministers Medal for Bravery &
Best Investigation for the year 2017.

Guidelines for award of DG’s Commendation and Insignia contained
Directive 35 may please be referred.

Nominations of eligible RPF/RPSF personnel for award of DG’s
Commendation and Insignia for the year 2017 may be forwarded to Boards office
by 15.09.2017 positively. While recommending names of officers/staff for the
above award, the extant provisions must be strictly followed.

CSCs are further requested to ensure that requisite numbers of
recommendations, as per the quota allotted to their respective Railways under Para
1.2 and 1.3 of Directive 35, are sent.

D&AR, Vigilance clearance and Criminal Case must be obtained in each
case and sent alongwith above details.

Incomplete recommendation shall not be entertained

This issues with the approval of DG/RPF.

DA: Format for

Copy to:- All officers Security Dte. for information please.

(S.Shandilya)
DIG/MAC
Railway Board
Format for DG’s Insignia:

1. Name
   (Complete name in English & Hindi as per service records)
2. Rank
3. Railway/Organization
4. Date of Birth
5. Date of Appointment
6. Service as on 20.09.2017
7. Rewards
8. Punishments*
   (Details of Punishment during entire Service)
9. ACR Grading for last 10 years*
10. Vigilance/D&AR clearance*
    (Attach certificate from the clearance authority)
11. Any Criminal Case*
12. Certificate from the Recommending Authority that the recipient has not received DG’s Insignia earlier*
    (Format as per Annexure -1)
13. Remarks, if any
14. Citation

N.B. Nos 8, 9, 10, 11, & 12 (bearing asterik mark) are compulsory. Recommendations without these details shall not be considered.

The CSCs, while recommending all the names, will prepare a top sheet in the format given at Annexure -2
ANNEXURE-1

DECLARATION

I, ________________________________, Son/Daughter of ________________________________, working as ________________________________, (Designation) in ________________________________, (Name of Office) do hereby certify that in the past while working in this Railway / Office, had never received or been selected for DG Insignia and Commendation.

I declare that the above information is true to the best of my knowledge and nothing has been concealed thereof. I also declare that in future, if the above information is found to be false, necessary action, as deemed fit, may be taken against me.

Station,

Date

Signature

(Name of Employee)

Designation
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<th>S.No.</th>
<th>Rank</th>
<th>Name</th>
<th>Rly/Org.</th>
<th>Date of Birth</th>
<th>Date of Apppt</th>
<th>Service as on 20.09.2019</th>
<th>Reward</th>
<th>Clearance</th>
<th>ACR Grading for last Ten Years <em>(2006-07 to 2015-2016)</em></th>
<th>Details of Punishment</th>
<th>Details of Criminal Case, if any</th>
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*Separate for Non-Gazetted Staff (as it is callander year wise) and Gazetted Staff (as it is financial year wise).*