

भारत सरकार Government of India  
रेल मंत्रालय Ministry of Railways  
रेलवे बोर्ड (Railway Board)

**OFFICE ORDER NO. 82 OF 2014**

**Sub:-Aadhar enrolment Camp**

Aadhar Enabled Biometric Attendance System has already been introduced in the Board's Office on trial basis and will be effectively implemented by 1st January 2015 as per DOPT's OM dated 21<sup>st</sup> Nov 2014.

2. Therefore, in order to ensure that all the officers/staff have the Aadhar Card and have also registered for Biometric System, an Aadhar Enrolment Camp is again scheduled to be held from 11<sup>th</sup> Dec till 14<sup>th</sup> Dec 2014 at Gate No. 3 near SBI, Rail Bhawan Branch.

3. During the camp:-

- a) All issues related to Aadhar Card viz.fresh registration, corrections etc. will be addressed.
- b) Issues related to recording of biometric attendance would be redressed.
- c) All issues related to Aadhar data mismatch would be redressed.
- d) Registration of family & relatives will also be done.
- e) Documents to be carried for new enrolment/registration are detailed at

**Annexure-I**

3. Those possessing their Aadhar Card may invariably carry the same in original for enrolment/any other correction.

2014/O&M/9/3  
Dated: - 03.12.2014

*G. Priya Sudarsani*  
3.12.2014  
(G Priya Sudarsani)  
Deputy Secretary/O&M

All the Officers/Staff in Board's Office and at Metro Bhawan, Pragati Maidan

Supported Pol Documents containing Name and Photo	Supported PoA Documents containing Name and Address
<ol style="list-style-type: none"> <li>1. Passport</li> <li>2. PAN Card</li> <li>3. Ration/ PDS Photo Card</li> <li>4. Voter ID</li> <li>5. Driving License</li> <li>6. Government Photo ID Cards/ service photo Identity card Issued by PSU</li> <li>7. NREGS Job Card</li> <li>8. Photo ID Issued by Recognized Educational Institution</li> <li>9. Arms License</li> <li>10. Photo Bank ATM Card</li> <li>11. Photo Credit Card</li> <li>12. Pensioner Photo Card</li> <li>13. Freedom Fighter Photo Card</li> <li>14. Kissan Photo Passbook</li> <li>15. CGHS / ECHS Photo Card</li> <li>16. Address Card having Name and Photo Issued by Department of Posts</li> <li>17. Certificate of Identify having photo Issued by Gazetted Officer or Tehsildar on letterhead</li> <li>18. Disability ID Card/handicapped medical certificate Issued by the respective State/UT Governments/Administrations</li> </ol>	<ol style="list-style-type: none"> <li>1. Passport</li> <li>2. Bank Statement/ Passbook</li> <li>3. Post Office Account Statement/Passbook</li> <li>4. Ration Card</li> <li>5. Voter ID</li> <li>6. Driving License</li> <li>7. Government Photo ID cards/ service photo Identity card Issued by PSU</li> <li>8. Electricity Bill (not older than 3 months)</li> <li>9. Water bill (not older than 3 months)</li> <li>10. Telephone Landline Bill (not older than 3 months)</li> <li>11. Property Tax Receipt (not older than 3 months)</li> <li>12. Credit Card Statement (not older than 3 months)</li> <li>13. Insurance Policy</li> <li>14. Signed Letter having Photo from Bank on letterhead</li> <li>15. Signed Letter having Photo Issued by registered Company on letterhead</li> <li>16. Signed Letter having Photo Issued by Recognized Educational Institution on letterhead</li> <li>17. NREGS Job Card</li> <li>18. Arms License</li> <li>19. Pensioner Card</li> <li>20. Freedom Fighter Card</li> <li>21. Kissan Passbook</li> <li>22. CGHS / ECHS Card</li> <li>23. Certificate of Address having photo Issued by MP or MLA or Gazetted Officer or Tehsildar on letterhead</li> <li>24. Certificate of Address Issued by Village Panchayat head or its equivalent authority (for rural areas)</li> <li>25. Income Tax Assessment Order</li> <li>26. Vehicle Registration Certificate</li> <li>27. Registered Sale / Lease / Rent Agreement</li> <li>28. Address Card having Photo Issued by Department of Posts</li> <li>29. Caste and Domicile Certificate having Photo Issued by State Govt.</li> <li>30. Disability ID Card/handicapped medical certificate Issued by the respective State/UT Governments/Administrations</li> <li>31. Gas Connection Bill (not older than 3 months)</li> <li>32. Passport of Spouse</li> <li>33. Passport of Parents(In case of Minor)</li> </ol>
<b>Supported Pol Documents containing Relationship Details to Head of Family</b> <ol style="list-style-type: none"> <li>1. PDS Card</li> <li>2. MNREGA Job Card</li> <li>3. CGHS/State Government/ECHS/ESIC Medical card</li> <li>4. Pension Card</li> <li>5. Army Canteen Card</li> <li>6. Passport</li> <li>7. Birth Certificate Issued by Registrar of Birth, Municipal Corporation and other notified local government bodies like Taluk, Tehsil etc.</li> <li>8. Any other Central/State government Issued family entitlement document.</li> </ol>	
<b>Supported Proof of DOB Documents</b> <ol style="list-style-type: none"> <li>1. Birth Certificate</li> <li>2. SSLC Book/Certificate</li> <li>3. Passport</li> <li>4. Certificate of Date of Birth Issued by Group A Gazetted Officer on letterhead</li> </ol>	