

Government of India / Bharat Sarkar  
Ministry of Railways / Rail Mantralaya  
(Railway Board)

RBE No. 122/2016

No. F(E)I/2016/AL-28/25

New Delhi, dated 17.10.2016

The General Managers,  
All Indian Railways etc.  
(As per Standard Mailing List)

Sub: Permission to Travel by Airlines other than Air India.

In terms of Board's letter of even number dated 16.05.2016 on the subject, certain guidelines were issued regarding grant of permission to travel by airlines other than Air India for official air travel (both domestic and international) by railway officers.

2. However, in some of the cases, the requests seeking relaxation/permission to travel by airlines other than Air India are being received without complete particulars, and requisite documents. Occasionally, even the sector(s) for which permission is sought for travel by private airlines are not indicated.

3. It is therefore requested that the reference seeking relaxation/permission to travel by airlines other than Air India may be made to Railway Board following the guidelines of air travel circulated alongwith the letter dated 16.05.2016, some of which are reiterated below and additional particulars as indicated below may also be furnished.

(i) The request for relaxation/permission must be submitted to Railway Board at least 10 working days in advance from the date of travel, in the prescribed proforma, also indicating the telephone number, fax number (if any), official e-mail ID and grade/level of the officer travelling.

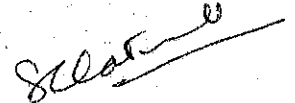
(ii) Request for post-facto permission should be avoided.

(iii) Those seeking relaxation on ground of non-availability of seats (NAS) must enclose NAS certificate issued by authorized travel agent / a copy of the sector specific snapshot of Air India Website.

(iv) Those seeking relaxation on ground of attending meeting at a particular time, must attach meeting notice and approved tour programme.

4. Hindi version is enclosed.

5. Please acknowledge receipt.



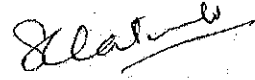
(Sonali Chaturvedi)  
Dy. Director Finance (Estt.)  
Railway Board

Contd/....

No. F(E)I/2016/AL-28/25

New Delhi, dated /7.10.2016

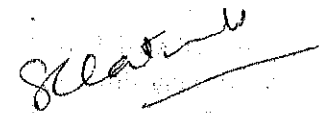
Copy to Deputy Comptroller and Auditor General of India (Railways), Room No.222, Rail Bhavan,  
New Delhi (40 spares).

  
for Financial Commissioner/Railways.

No. F(E)I/2016/AL-28/25

New Delhi, dated /7.10.2016

Copy forwarded to FA&CAO, All Indian Railways, Production Units etc.

  
(Sonali Chaturvedi)  
Dy. Director Finance (Estt.)  
Railway Board


No. F(E)I/2016/AL-28/25

New Delhi, dated /7.10.2016

1. The G.M, N.F Railway(Const.), Southern Railway (Const.) and Central Railway(Const.)
2. FA&CAO, N.F. Railway (Const.), Central Railway (Const.) and Southern Railway(Const.)
3. The Director General and Ex.officio General Manager, RDSO/ Lucknow.
4. The General Manager and FA&CAO, Metro Railway/Kolkata.
5. The CAO and FA&CAO, COFMOW/New Delhi.
6. The General Manager and FA&CAO, CORE/Allahabad.
7. The Director General, Railway Staff College/Vadodara.
8. The CAO(Const.), MTP (R ) / Mumbai.
9. The CAO, Rail Coach Factory, Raebareli Project, Kishanganj, Delhi-7.
10. The CAO(Const.), MTP(R ) /Chennai.
11. The Executive Director, CAMTECH/Gwalior-474020.
12. The Executive Director/ERP, Railway Board, Room No. 339A, Pragati Maidan Metro Station Building Complex, New Delhi.
13. The Chairman, RCT/Principal Bench, 13/15, Mall Road, Delhi.
14. The Chairman, Human Resources Reforms Committee, Railway Board, Room No. 325A, Pragati Maidan Metro Station Building Complex, New Delhi.
15. The Chairman,RRT, Chennai - 600008.
- 16.The Director, IRICEN/Pune, IRJEEN/Nasik Road, IRIMEE/Jamalpur, IRISSET/Secunderabad.
17. The Managing Director, IRCON, IRFC, MRVC, IRWO, IRC&TC, CONCOR of India Limited, Executive Director, CRIS.
18. The Chairman -cum-Managing Director, KRC Limited, Rail Bhavan, New Delhi, Office of the Chief Project Administrator (Telecom), Indian Railway Central Organisation for Telecom (IRCOT) Consultancy, Shivaji Bridge/ New Delhi.
19. The Director(Movement) Railways/Kolkata.
20. The Joint Director, Mil Rail, Ministry of Defence.
21. The Joint Secretary, Iron & Steel, 3 Koilaghat Street/Kolkata.
22. The Chief Mining Advisor, Ministry of Railway, Dhanbad, Jharkhand.
23. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
24. The Chairman,RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneshwar, Chandigarh, Chennai, Kolkata, Jammu, Gorakhpur,Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad, and Trivandrum.

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25. The Pay & Accounts Officer, Ministry of Railways(Railway Board).
26. The General Secretary, IRCA/New Delhi.
27. The Chief Commissioner of Railway Safety/Lucknow.
28. Chairman, Rail India Technical and Economic Services Ltd. (RITES), RITES Bhavan, Plot No. 1, Sector-29, Gurgaon.
29. The Managing Director, Rail Vikas Nigam Ltd., Plot No. 25, First Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi- 110 066.
30. CAO( C), SEC Railway, Bilaspur-495004.
31. M/S. Bahri Brothers, 742, Lajpat Rai Market, Delhi-1100 06.
32. Managing Director, Rail Tel Corporation of India Ltd., 10<sup>th</sup> Floor, Bank of Baroda Building 16, Sansad Marg, New Delhi.


  
(Sonali Chaturvedi)  
Dy. Director Finance (Estt.)  
Railway Board

No. F(E)I/2016/AL-28/25

New Delhi, dated /7.10.2016

Copy forwarded to:


1. The General Secretary, NFIR, Room No. 256-E, Rail Bhavan, New Delhi (with 5 spares).
2. The General Secretary, AIRF, Room No. 253, Rail Bhavan, New Delhi (with 5 spares).
3. The Members of the National Council, Departmental Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi (with 10 spares).

  
for Secretary/Railway Board.

No. F(E)I/2016/AL-28/25

New Delhi, dated /7.10.2016

1. The Secretary General, FROA, Room No. 256-A, Rail Bhavan, New Delhi.
2. The Secretary, RBSS, Group 'A' Officers Association, Rail Bhavan, New Delhi.
3. The President, Railway Board Class-II Officers' Association, Rail Bhavan, New Delhi.
4. The Secretary General, IRPOF, Room No. 268, Rail Bhavan.
5. The President, Indian Railway Class II Officers' Association, Rail Nilayam, Secunderabad.
6. General Secretary, Indian Railway Class II Officers Federation, Office of CE(Const.), N.E. Railway, Gorakhpur.
7. The Secretary, Railway Board Ministerial Staff Association, Rail Bhavan, New Delhi.
8. The Secretary, Railway Board Class IV Staff Association, Rail Bhavan, New Delhi.
9. The General Secretary, All India RPF Association, Rail Bhavan, New Delhi.
10. The General Secretary, All India SC/ST Railway Employees Association, Room No.7, Rail Bhavan, New Delhi - 110001.

  
(Sonali Chaturvedi)  
Dy. Director Finance (Estt.)  
Railway Board

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Copy to:- PPS/PS/PAs to: CRB, FC, MS, MT, ME, ML, MM, Member (Traction), Member (Rolling Stock), DG(RHS), DG(RPF), All Additional Members/ Advisors/ Executive Directors/ Directors, IG/RPF, IG/RPSF, JS, JS(G), JS(E), JS(P), JDE(N), JDE(P&A), JDE(L), JDE(W), DS(G), DDF(E)I, DDF(E)III, DDE(LR)I, DDE(LR)-II, DDE(Rep), US(Protocol) and DDE (R)II.

Copy to: Cash-I, II & III, E(P&A)I & II, E(G), Budget, PG, PC-IV, V, & PC VI (50 spares). G(Acc.), F(E)II, F(E)III & F(E) Spl., O&M, E(Trg.), E(GR)I, E(GR)II, Sec.(E), Sec.(Spl.), Protocol Cell, ERB-I, II,III, IV, E(O)I,II, III, E(GP),E(GC), Accounts-III, Code Revision Cell, E(Rep) & C&IS Branches, Railway Board.

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भारत सरकार  
रेल मंत्रालय  
(रेलवे बोर्ड)

आरबीई नं. 122/2016

सं. एफ(ई)/2016/एएल-28/25

नई दिल्ली, दिनांक 17.10.2016

महाप्रबंधक,  
सभी भारतीय रेलें आदि  
(मानक डाक-सूची के अनुसार)

विषय: एयर इण्डिया के अलावा किसी अन्य एयरलाइंस से यात्रा करने की अनुमति।

उपर्युक्त विषय पर बोर्ड के दिनांक 16.05.2016 के समसंख्यक पत्र के अनुसार, रेल अधिकारियों द्वारा सरकारी कार्य के लिए हवाई यात्रा (घरेलू और अन्तरराष्ट्रीय दोनों) करने की अनुमति देने के संबंध में कुछ दिशा-निर्देश जारी किए गए थे।

2. बहरहाल, कुछ मामलों में पूर्ण विवरण और अपेक्षित दस्तावेजों के बिना एयर इण्डिया के अलावा किसी अन्य एयरलाइंस द्वारा यात्रा करने की छूट/अनुमति दिए जाने के अनुरोध प्राप्त हो रहे हैं। कभी-कभी, उस सेक्टर का उल्लेख नहीं किया जाता है, जिसके लिए प्राइवेट एयरलाइंस द्वारा यात्रा की अनुमति मांगी गई होती है।

3. अतः, अनुरोध है कि बोर्ड के दिनांक 16.05.2016 के पत्र के साथ परिपत्रित हवाई यात्रा से संबंधित दिशा-निर्देशों का पालन करते हुए बोर्ड को एयर इण्डिया के अलावा किसी अन्य एयरलाइंस द्वारा यात्रा की छूट/अनुमति दिए जाने का अनुरोध किया जाना चाहिए। उनमें से कुछ दिशा-निर्देश पुनः नीचे दिए जा रहे हैं और जैसाकि नीचे स्पष्ट किया गया है, अतिरिक्त विवरण भी दिए जाएं।

(i) छूट/अनुमति के लिए अनुरोध निर्धारित प्रोफार्मा में यात्रा करने वाले अधिकारी का टेलीफोन नम्बर, फैक्स नम्बर (यदि कोई हो), अधिकारिक ई-मेल आईडी और अधिकारी का ग्रेड/लेवल दर्शाते हुए यात्रा की तारीख से कम-से-कम 10 कार्य-दिवस पहले रेलवे बोर्ड को अवश्य प्रस्तुत करना चाहिए।

(ii) जहां तक सम्भव हो, कार्यात्तर स्वीकृति की स्थिति न आने दी जाए।

(iii) सीट उपलब्ध नहीं होने (एनएएस) के आधार पर छूट मांगने वाले अधिकारियों को अधिकृत ट्रेवल एजेंट द्वारा जारी एनएएस प्रमाणपत्र/एयर इण्डिया की वेबसाइट से उस सेक्टर से संबंधित स्नैपशॉट की प्रतिलिपि अवश्य संलग्न करनी चाहिए।

(iv) किसी विशिष्ट समय पर बैठक में शामिल होने के आधार पर छूट मांगने वाले अधिकारियों को बैठक से संबंधित सूचना और अनुमोदित दौरा कार्यक्रम संलग्न करना चाहिए।

5. कृपया पावती दें।

सोनाली चतुर्वेदी

(सोनाली चतुर्वेदी)  
उप निदेशक वित्त (स्था.)  
रेलवे बोर्ड