

**Government of India / Bharat Sarkar
Ministry of Railways / Rail Mantralaya
(Railway Board)**

RBE No. 44/2018

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018.

General Manager (P),
All Indian Railways, PUs etc.
(As per Standard Mailing List)

Sub: Time-limit for submission of claims for Travelling Allowances - reg.

Consequent upon the Issuance of General Financial Rule (GFR)-2017, vide Rule 290 of GFR, time limit for submission of claim for Travelling Allowance (TA) has been changed from one year to 60 days succeeding the date of completion of the journey. Accordingly, in supersession of all earlier orders/instructions issued on the subject, it has been decided with the approval of competent authority that the claim of a Railway servant to Travelling Allowance / Daily Allowance on Tour / Transfer / Training / Journey on retirement, is forfeited or deemed to have been relinquished if the claim for it is not preferred within 60 days succeeding the date of completion of the journey.

2. In respect of claim for Travelling Allowance for journey performed separately by the officer & member of his family, the date should be reckoned separately for each journey and the claim shall be submitted within 60 days succeeding the date of completion of each individual journey. Similarly, TA claim in respect of transportation of personal effects and conveyance shall be submitted within 60 days succeeding the date on which these are actually delivered to the Railway servant at the new station.

3. The date of submission of the claim shall be determined as indicated below:

(I) In the case of officers who are their own Controlling Officer.	The date of presentation of the claim at the Cash Section.
(II) In the case of officers who are not their own Controlling Officer	The date of submission of the claim to the Head of Office / Controlling Officer.

4. In the case of claims falling under category 3(II), which are presented to the Cash Section after a period of 60 days succeeding the date of completion of journey, date of submission of the claim will be counted from the date when it was submitted by the Railway servant to the Head of Office / Controlling Officer with in prescribe time limit of 60 days.

5. A claim for Travelling Allowance of a Railway servant which has been allowed to remain in abeyance for a period exceeding one year should be investigated by the Head of the Department concerned. If the Head of the Department is satisfied about the genuineness of the claim on the basis of the supportive documents and there are valid reasons for the delay in preferring the claims, the claims should be paid by the Drawing & Disbursing Officer or the Accounts Officers, as the case may be, after usual checks.

6. These orders shall be effective from the date of issue of this letter.

Contd/....2

ESTS

7. Hindi version will follow.
8. Please acknowledge receipt.

JTK

(Jitendra Kumar)
Deputy Director Finance (Estt.),
Railway Board.

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018

Copy to Deputy Comptroller and Auditor General of India (Railways), Room No.222, Rail Bhavan, New Delhi (40 spares).

JTK

for Financial Commissioner/Railways.

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018

Copy forwarded to Principal Financial Adviser, All Indian Railways, Production Units etc.

JTK

(Jitendra Kumar)
Deputy Director Finance (Estt.),
Railway Board.

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018

1. The G.M, N.F Railway(Const.), Southern Railway (Const.) and Central Railway (Const.)
2. PFA, N.F. Railway (Const.), Central Railway (Const.) and Southern Railway (Const.)
3. The Director General and Ex-officio General Manager, RDSO/ Lucknow.
4. The General Manager and PFA, Metro Railway/Kolkata.
5. The CAO and PFA, COFMOW/New Delhi.
6. The General Manager and PFA, CORE/Allahabad.
7. The Director General, Railway Staff College/Vadodara.
8. The CAO(Const.), MTP (R) / Mumbai.
9. The CAO(Const.), MTP(R) /Chennai.
10. The Executive Director, CAMTECH/Gwallor-474020.
11. The Chairman, RCT/Principal Bench, 13/15, Mail Road, Delhi.
12. The Chairman,RRT, Chennai - 600008.
13. The Director, IRICEN/Pune, IRIEEN/Nasik Road,IRIMEE/Jamalpur, IRISSET/Secunderabad.
14. The Managing Director, IRCON, IRFC, MRVC, IRWO, IRC&TC, CONCOR of India Limited, Executive Director, CRIS.
15. The Chairman -cum-Managing Director, KRC Limited, Rail Bhavan, New Delhi, Office of the Chief Project Administrator (Telecom), Indian Railway Central Organisation for Telecom (IRCOT) Consultancy, Shivaji Bridge/ New Delhi.
16. The Director(Movement) Railways/Kolkata.
17. The Joint Director, MII Rail, Ministry of Defence.
18. The Joint Secretary, Iron & Steel, 3 Koilaghat Street/Kolkata.
19. Chief Mining Advisor, Ministry of Railway, Dhanbad, Bihar.
20. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
21. The Chairman,RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Kolkata, Jammu, Gorakhpur,Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad, and Trivandrum.
22. The Pay & Accounts Officer, Ministry of Railways(Railway Board).
23. The General Secretary, IRCA/New Delhi.
24. The Chief Commissioner of Railway Safety/Lucknow.
25. The Editor, " Bharatiya Rail".
26. The Editor " Indian Railways".
27. Chairman, RITES.
28. Chairman, CAT.
29. Computerised Facilitation Counter, Room No.5, Near Gate No.1, Rail Bhavan, New Delhi.

30. The Managing Director, Rail Vikas Nigam Ltd., Plot No. 25, First Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi- 110 066.
31. CAO(C), SEC Railway, Bilaspur-495004.
32. The CAO, RCF, Raebareli Project, Kishanganj, Delhi-7.
33. The Executive Director/ERP, Railway Board, Room No. 339A, Pragati Maidan Metro Station Building Complex, New Delhi.

BTK
(Jitendra Kumar)
Deputy Director Finance (Estt),
Railway Board.

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018

Copy forwarded to:

1. The General Secretary, NFIR, Room No. 256-E, Rail Bhavan, New Delhi (with 5 spares).
2. The General Secretary, AIRF, Room No. 253, Rail Bhavan, New Delhi (with 5 spares).
3. The Members of the National Council, Departmental Council and Secretary, Staff Side, National Council, 13-C, FerozeShah Road, New Delhi (with 10 spares).

[Signature]
for Secretary/Railway Board.

No. F(E)I/2018/AL-28/29

New Delhi, dated 23.03.2018

1. The Secretary General, FROA, Room No. 256-A, Rail Bhavan, New Delhi (with 5 spares).
2. The Secretary, RBSS, Group 'A' Officers Association, Rail Bhavan, New Delhi (with 5 spares).
3. The President, Railway Board Class-II Officers' Association, Rail Bhavan, New Delhi (with 5 spares).
4. The Secretary General, IRPOF, Room No. 268, Rail Bhavan (with 5 spares).
5. The President, Indian Railway Class II Officers' Association, Rail Nilayam, Secunderabad (with 5 spares).
6. General Secretary, Indian Railway Class II Officers Federation, Office of CE(Const.), N.E. Railway, Gorakhpur (with 5 spares).
7. The Secretary, Railway Board Ministerial Staff Association, Rail Bhavan, New Delhi (with 5 spares).
8. The Secretary, Railway Board Class IV Staff Association, Rail Bhavan, New Delhi (with 5 spares).
9. The General Secretary, All India RPF Association, Rail Bhavan, New Delhi (with 5 spares).
10. The General Secretary, All India SC/ST Railway Employees Association, Room No.8, Rail Bhavan, New Delhi - 110001.

BTK
(Jitendra Kumar)
Deputy Director Finance (Estt),
Railway Board.

Copy to:- PPS/PS/PAs to: CRB, FC, MS, MT, ME, MTR, MRS, DG(RHS), DG(RPF), All AMs/ PEDs/ EDs/ Directors, IG/RPF, IG/RPSF, JS, JS(G), JS(E), JS(P), JDE(N), JDE(P&A), JDE(L), JDE(W), DS(G), DDF(E)I, DDF(E)III, DDE(LR)I, DDE(LR)-II, DDE(Rep), US(Protocol) and DDE (R)II.

Copy to: Cash-I, II & III, E(P&A)I & II, E(G), Budget, PG, PC-IV, V, & PC VI (50 spares), G(Acc.), F(E)II, F(E)III & F(E)Spl., O&M, E(Trg.), E(GR)I, E(GR)II, Sec.(E), Sec.(Spl.), Protocol Cell, ERB-I, II, III, IV, E(O)I, II, III, E(GP), E(GC), Accounts-III, Code Revision Cell, E(Rep) & C&IS Branches, Railway Board.

(Authority MOF's F. NO. 19030/1/2017-E.IV dated 13.03.2018).

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय/MINISTRY OF RAILWAYS
(रेलवे बोर्ड/RAILWAY BOARD)

आरबीई सं. 44/2018

सं. एफ(ई)/2018/एएल-28/29

नई दिल्ली, दिनांक 02.04.2018

महाप्रबंधक (पी),
सभी भारतीय रेलें, उत्पादन इकाइयां आदि।
(मानक डाक सूची अनुसार)

विषय: यात्रा भत्तों के लिए दावा प्रस्तुत करने की समय-सीमा।

सामान्य वित्त नियम (जीएफआर)-2017 के जारी होने के परिणामस्वरूप जीएफआर के नियम 290 के तहत यात्रा भत्ते (टीए) के लिए दावा प्रस्तुत करने की समय सीमा को यात्रा समाप्त होने की तारीख से एक वर्ष से बदल कर 60 दिन कर दिया है। तदनुसार, इस विषय पर पहले जारी किए गए सभी आदेशों/अनुदेशों के अधिक्रमण में, सक्षम अधिकारी के अनुमोदन से यह विनिश्चय किया गया है कि रेल कर्मचारी द्वारा यात्रा/स्थानांतरण/प्रशिक्षण/सेवानिवृत्ति पर यात्रा के लिए यात्रा भत्ता/दैनिक भत्ते का दावा जब्त अथवा छोड़ दिया समझा जाएगा, यदि इसके लिए दावे को यात्रा समाप्त होने की तारीख से 60 दिनों के भीतर प्रस्तुत न किया जाए।

2. अधिकारी और उसके परिवार के सदस्य द्वारा अलग-अलग की गई यात्रा के लिए यात्रा भत्ते के दावे के संबंध में, प्रत्येक यात्रा के लिए अलग तारीख मानी जाए और प्रत्येक यात्रा समाप्त होने की तारीख के 60 दिनों के भीतर दावा प्रस्तुत किया जाए। इसी प्रकार, चल संपत्तियों की ढुलाई और परिवहन के संबंध में टीए का दावा रेलवे कर्मचारी को उसके नए स्थान पर इनको वास्तविक रूप से पहुंचाए जाने की तारीख से 60 दिनों के भीतर प्रस्तुत किया जाए।

3. दावा प्रस्तुत करने की तारीख को निम्नानुसार निर्धारित किया जाए:

(i) ऐसे अधिकारियों के मामले में जो स्वयं के नियंत्रण अधिकारी हैं।	रोकड़ अनुभाग में दावा प्रस्तुत करने की तारीख।
(ii) ऐसे अधिकारियों के मामले में जो स्वयं के नियंत्रण अधिकारी नहीं हैं।	कार्यालय अध्यक्ष/नियंत्रण अधिकारी को दावा प्रस्तुत करने की तारीख।

4. श्रेणी 3(ii) के तहत आ रहे दावों के मामले में, जो रोकड़ अनुभाग को यात्रा समाप्त होने की तारीख के 60 दिनों की अवधि के पश्चात प्रस्तुत किए जाते हैं, दावा प्रस्तुत करने की तारीख की गणना उस तारीख से की जाएगी जब इसे रेल कर्मचारी द्वारा कार्यालय अध्यक्ष/नियंत्रण अधिकारी को 60 दिनों के निर्धारित समय सीमा के भीतर प्रस्तुत किया गया था।

जि.र.

जारी/....2

5. रेलवे कर्मचारी के यात्रा भत्ते का दावा, जिसे एक वर्ष से अधिक की अवधि के लिए स्थगित रखने की अनुमति दी गई है, की जांच संबंधित विभागाध्यक्ष द्वारा की जाए। यदि विभागाध्यक्ष सहायक दस्तावेजों के आधार पर दावे की यथार्थता से संतुष्ट है और दावों को प्रस्तुत करने में विलंब के वैध कारण हैं, तो सामान्य जांच के बाद, जैसा भी मामला हो, दावों का भुगतान आहरण एवं संवितरण अधिकारी अथवा लेखा अधिकारी द्वारा किया जाए।

6. ये आदेश दिनांक 23.03.2018 से लागू होंगे।



(जितेंद्र कुमार)

उप निदेशक वित्त (स्था.),

रेलवे बोर्ड।