GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

No.D-43/15/2018-F(E)III

New Delhi, dated: 11.10.2018.

The GMs/PFAs,
All Zonal Railways/Production Units,
(As per mailing list)

Sub: Encashment of Leave on Average Pay along with All India Leave Travel Concession (AILTC) in a block of four years (i.e. 2018-2021 onwards) on surrender of Privilege Passes (PP).

In terms of the instructions issued vide Board's letter No.E(W)2017/PS 5-1/3 dated 10.09.2018, railway employees have been allowed the facility of All India LTC facility in accordance with the Central Civil Services (Leave Travel Concession) Rules, 1988. As Leave encashment of 10 days EL is allowed along with LTC on civil side, the matter of allowing encashment of upto 10 days LAP to Railway employees availing AILTC as per the aforesaid orders dated 10.09.2018 has been under consideration of the Board.

2. The Board, after due consideration, has decided that since the Railway employees have been allowed optional AILTC in accordance with the Central Civil Services (Leave Travel Concession) Rules, 1988, Railway servants availing the facility of AILTC in terms of Board's instructions dated 10.09.2018 mentioned in para 1 above may also be allowed to encash LAP upto 10 days.

3. In terms of para 2(ix) of the Department of Personnel & Training's O.M. No.31011/15/2017 dated 27.03.2018, in case of the Government employees whose spouse is working in Railways, want to avail All India LTC, either independently or with family members, then he/she/they may be allowed subject to the condition of surrendering privilege passes admissible in that calendar year for him/her/them and an undertaking in this regard shall be given by the Government servant to his office.

4. In the cases mentioned in para 3, too, the spouse of the Government employees working in Railways may be allowed to avail encashment of leave upto 10 days on the All India LTC availed by the Government employee in terms of para 2(ix) of DOP&T's O.M. dated 27.03.2018 mentioned above.

5. All the other existing laid down conditions on encashment of LAP shall remain the same.

G. Priya Sudarsani
Director Finance(Estt.)
Railway Board.
Copy to Deputy Comptroller and Auditor General of India (Railways), Room No.224, Rail Bhavan, New Delhi (40 spares).

G. Raja Sudanar
for Financial Commissioner/Railways.


1. The General Secretary, NFIR, Room No. 255-E, Rail Bhavan, New Delhi (with 35 spares)
2. The General Secretary, AIFR, Room No. 253, Rail Bhavan, New Delhi (with 35 spares)
3. The Members of the National Council, Departmental Council and Secretary Staff Side, National Council, 13-c, Feroze Shah Road, New Delhi (with 35 spares).
4. The Secretary General, FROA, Room No. 256-A, Rail Bhavan, New Delhi (with 5 spares).
5. The Secretary, RBSS, Group "A" Officers Association, Room No. 402, Rail Bhawan.
6. The Secretary, RBSS Group "B" Officers' Association.
7. The Secretary General, IRPOF, Room No. 268, Rail Bhavan, New Delhi (with 5 spares)
8. The Secretary, Railway Board Ministerial Staff Association.
9. The Secretary, Railway Board Class IV Staff Association.
10. The Secretary General, All India RPF Association, Room No. 256-D, Rail Bhavan, New Delhi-110 001. (5 spares)
11. The Secretary, Railway Board Promotee Officers Association, Room No. 341-C, Rail Bhavan, New Delhi.
12. The General Secretary, All India SC/ST Railway Employees Association, Room No. 7, Ground Floor, Rail Bhavan, New Delhi.

for Secretary/Railway Board.


1. The G.M, N.F Railway(Const).
2. The Director General and Ex.officio General Manager, RDSO/Lucknow.
3. The General Manager and FA&CAO, Metro Railway/Kolkata.
4. The CAO and FA&CAO, COMFOW/New Delhi.
5. The General Manager and FA&CAO, CORE/Allahabad.
6. Director General, Railway Staff College/Vadodara.
7. The Executive Director, CAMTECH/Gwalior-474020
8. The Director, IRICEN/Pune, IRIEEN/Nasik Road, IRI/MEE/Jamalpur, IRISET/ Secunderabad.
9. The Managing Director, IRCON, IRFC, MRVC, IRWO, IRC&T, CONCOR of India Limited, Executive Director, CRIS.
10. The Chairman-cum-Managing Director, KRC Limited/New Delhi.
12. The Director(Movement) Railways/Kolkata.
13. The Joint Director, Rail, Ministry of Defence.
14. The Joint Secretary, Iron & Steel, 5 Kolkata Ghat Street/Kolkata.
15. Chief Mining Advisor, Ministry of Railway, Dhanbad, Bihar.
16. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
17. The Chairman, RCT/Delhi.
18. The Chairman, RRT, Chennai.
19. The Chairman, RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneshwar, Chandigarh, Chennai, Kolkata, Jammu, Gorakhpur, Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad, and Trivandrum.
20. The Editor, "Bharatiya Rail".
21. The Editor "Indian Railways"
22. The Pay & Accounts Officer, Ministry of Railways (Railway Board)
23. The General Secretary, IRCA/New Delhi.
24. The Chief Commissioner of Railway Safety/Lucknow.
25. Chairman, RITES.
26. Chairman, CAT.
27. The Managing Director, Rail Vikas Nigam Ltd., Plot No. 25, First Floor, August Kranti Bhawan, Bhiqaji Cama Place, New Delhi-110 006.
28. Manager/HRD, Rail Land Development Authority, Near Safdarjung Railway Station, Motibagh-1, New Delhi - 110021. Email: mgrhrd@ntda.in
29. The Chief Mechanical Engineer, Indian Railway Organisation for Alternate Fuels, 12th Floor, Core-1, Scope Minor, District Centre, Laxmi Nagar, Delhi-92.
30. Office of the Chief Administrative Officer, Indian Railways (Workshop Projects), Chamber Bhawan, Judge's Court Road, Anata Ghat, Patna-800001, Bihar.
31. The Chief Administrative Officer, Rail Coach Factory/Raebareli Project, Kishanganj, Delhi-7.

Copy to:-
1. Shri V.K. Sthanunathan, National President, National Federation of Railway Pensioners, 36, Venkatanarayana Road, T. Nagar, Chennai-600 017.
3. Shri Y.N. Sastry, President, AARRF, Rly Block-303, Railway Colony High School, Chilkalguda, Secunderabad-500 025.
4. B. Jayajaya Rao, President, All India Retired Railway Officer's Association, 12-13-268 (505) New, Street-2, Lane 9, Tamaka, Secunderabad-500 017.
5. The General Secretary, Railway Pensioners' Council Kiran Kutir, Larkana Tola, Kaligarh.
6. The General Secretary, All India Federation of Pensioners Association, T.P.M Hall, 22, Kavirnai Street, Saidapet West, Chennai-600 015.
7. Shri S.S. Ramachandra, Secretary General, All India Central Committee of Pensioners Association, 53-43, New Purna Apartments, Plot No.68, Patparganj, N.Delhi-110092.
8. Shri M.S. Solanki, General Secretary, Central and All Industries Pensioners Association, E-1/154, Arena Colony, Bhoskali(M.P) 462 016
9. Shri Nirmit Dass Gupta, Vice President, Federation of Central Government Pensioners' Organisation, P-24C, Sagar Manna Road, Kolkata. 700 060
10. Shri B.S. Dard, Secretary General, Central Government Pensioners' Association, 18742, Sector-64, S.A.S Nagar, Chandigarh 160 061.
12. Secretary General, Bharat Pensioners' Samaj, Post Box 3303, Jangpura Extension, New Delhi-110 014.
13. The Secretary General, National Federation of Railway Pensioners' Organization, 825, Supertech Residency, Sector-5, Plot No. 8A, Ghaziabad-201010.
15. The General Secretary, Retired Railway Employees Welfare Association (Regd), 490A/16, Gurudwara Road, Gurgaon.

Copy to:-
PSOs/Sr. PPSSs/PPSs/PPSS/PAs to: MR, MSR(A), MSR(M), CRB, FC, MT, ME, MS, MM, ML, DG(RHS), DG(RPF), Secretary, All Additional Members, Adv(S), All Executive Directors, IG/RPSF, JS, JS(G), JS(E), DE(Rel) & II, DE(GC), DE(G), DE(N), DE(Rep), DPC-I, II, DS(D), DS(E), DS(G), JDMPP, JDE(N), JDE(E), JDE(Rep), JDC-V, JDE(G), JDE(D&A), JDE(P&A), JDE(Gaz), JDE(V), JDE(GP), JDE(Rel), JDE(L), JDE(LR), DDF(E), JDD(D&LR), JDD(D&A), JDE(D&A), JDE(P&A), JDE(Rep), JDE(US(A), JDE(US(E), W.O./Railway Board.
