

please issue
2/19/15

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. E(NG)II/2015/RC-1/21

New Delhi, Dated: 18.09.2015.

The General Manager (P),
All Zonal Railways/PUs.


Sub: Appointment on compassionate grounds - regarding.

Vigilance Directorate of this Ministry has pointed out that while making appointment on compassionate grounds, proper procedures are not being followed. In order to expedite the process, shortcuts are adopted in disregard to procedure laid down for the purpose. They have observed the following deficiencies:-

- (i) The appointment orders were not sent through dak procedure but handed over to the candidates. Also, the said orders were not marked to the concerned appointing authorities.
- (ii) It was found that attestation/check list was not issued which is helpful in containing forged appointment cases.
- (iii) Offers of appointment issued to the candidates were (a) These were not typed but handwritten. (b) They were not in proper format. (c) They did not mention the medical category of the candidates. (d) Corrections were found in the offers of appointment, some of which were even not signed by the appropriate authority.
- (iv) Service sheet was not made at the time of appointment.
- (v) In the cases of all the candidates who were issued offers of appointment verification of character and antecedents was pending but the offers of appointment did not mention that the appointment was provisional subject to verification of their character and antecedents.

The matter has been viewed seriously by this Ministry and it is accordingly, directed that CPOs at the Headquarter level/Heads of the Personnel Branch in other units, Sr. DPO/DPO at Divisional level should ensure that procedure laid down to deal cases of compassionate appointment are strictly adhered to.

22/09


(Neeraj Kumar)
Director Estt.(N)-II
Railway Board.