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**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
( RAILWAY BOARD )**

RBE No. 7/2001

No. E(W)2000PS5-1/35

Rail Bhavan, New Delhi-110001 dt. 12.01.2001

The General Managers,  
All Indian Railways &  
Production Units.

**Sub: Issue of privilege pass/PTO to Railway servants in  
next year's account.**

...

In terms of Rule 3(xiv) of Schedule-II (Pass on Privilege Account) of Railway Servants (Pass) Rules, 1986 (1993 Edition), when an employee has availed all the passes due to him/her in a calendar year, one set of pass/PTO in the last month of the current year may be issued to him/her for journeys commencing in the next year only and the pass may be debited to the next year's pass account of the railway servant.

2. It has been represented by the Staff Side that the provision worked well till the advance reservation period was 30 days but since the advance reservation period has now been made 60 days instead of 30 days, the pass/PTO may be issued 60 days in advance, instead of one month, so that reservations could be arranged 60 days in advance of the intended date of journey. The matter has been considered by the Board and it has been decided that Rule 3 (xiv) of Schedule-II (Pass on Privilege Account) of Railway Servants (Pass) Rules, 1986 ( 1993 Edition ) be amended as in the enclosed ACS No.31.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

*P.N. Kumaran*

**( P.N. KUMARAN )  
Dy. Director Estt.(Welfare)  
Railway Board**

Encls: As above

Advance Correction Slip No.31 to the Railway Servants (Pass)  
Rules, 1986 ( 2<sup>nd</sup> Edition, 1993)

Substitute the following as Rule 3 (xiv) of Schedule-II (Pass on Privilege Account) :

" When an employee has availed all passes due to him/her in a calendar year, one set of passes and/or one set of PTO may be issued to him/her for journeys commencing in the next year only and the pass/PTO may be debited to the next year's pass account. Such advance issue of pass/PTO should not exceed 60 days of the current year from the date of issue. These passes may be valid for 3/4 months, as the case may be, from the date of issue. PTO, however, may be valid for 3 months from the date of issue."

( Authority: Board's letter No. E(W)2000PS5-1/35 dated 12.01.2001)