



सत्यमेव जयते

भारत सरकार
रेल मंत्रालय
रेलवे बोर्ड

No. 2017/ACII/45/9

New Delhi, Dated 10/10/2017

Managing Director
Center for Railway Information System
Chanakyapuri
New Delhi 110-021

Sub: Accountal of Earnings: UTS

Transparency in accountal of cash collection at UTS counters has been subject of examination in Board for some time. Apart from issue of tickets, the UTS system has provision for deposit of receipts from various sources through money receipts. Railway earnings of various nature are deposited through UTS system at UTS counters.

An exercise has been undertaken by Railway Board for more prompt reporting on tickets sold and deposits of receipts made through UTS system, including transfer to data to Zonal Railways for onward transmission to RITES for passenger ticket's earnings apportionment. Thus, following information needs to be gathered and submitted by CRIS, RITES and Zonal Railways for correct reporting through MIS Statements.

I. Activities to be undertaken CRIS:

- i. Complete options available in UTS software, as code for classifying daily transactions undertaken at UTS counters- for passenger and non-passenger receipts/refunds/withdrawals may be indicated. A few sample options that appear on the screen are enclosed as Annexure 'A'. Besides these, there are Railway specific surcharges that are captured within fare, but would be coded for separation. A complete segregation of all these provisions may be made available.
- ii. While transferring UTS data to Zonal Railway EDP centers, CRIS may generate a matrix, indicating summary monthly UTS transactions, giving railway wise details of total count and value of transactions, for each classification as per Para 1. The sum total of these transactions must have a matching cash/vouchers collected summary to match liabilities of each Railway. The details of the classification used in UTS along with values and number of transactions may also be communicated, while transmitting the data to Zonal Railways.
- iii. A log of the count and the values will also be transmitted to each Zonal Railway, for independent confirmation that all data has been received and accounted for.
- iv. The tally of non-Passenger transactions should be maintained, separately in CRIS and reconciled with figures available in IT Centers of Zonal Railways.
- v. If any data for PRS/UTS or other passenger earnings is retained at CRIS, the same also needs to be indicated.

II. Activities to be undertaken by Railways:

- i. The UTS data received from CRIS in Zonal Railways' IT Centers must be tallied with summary matrix and log of count indicated in Para I above, so as to ensure that there is no loss of data in transit or due to chance retention in CRIS.
- ii. The coded classification should clear doubts about categorization of Passenger and non-Passenger transactions/receipts.
- iii. Data that is sent by EDP Centers to RITES should be tallied with data received from CRIS and clear identification notified for number of transactions retained by each EDP Center.

III. Activities to be undertaken by RITES & RAILWAYS:

- i. RITES should confirm numbers and value of transactions that could not be apportioned due to errors in data, and these must be sent back to the Originating Railway so that there is no overall loss of data after apportionment. PFAs are requested to report the break-up of Passenger, non-Passenger (in full classification) and retained/non-apportioned transactions by value and count every month to Director Finance (Accounts), Railway Board.

The above procedure will be followed by Zonal Railways, CRIS and RITES. This may be carried out for data pertaining to the month of September 2017 onwards and feedback may be given for September 2017 data by 30/10/2017.

DA: As above


Principal Exec. Dir (Accounts)
Railway Board

Copy to:

- a. PFA, All Zonal Railways: for Para II & III.
- b. MD/RITES: for Para III.

Annexure 'A' (Letter No. 2017/ACII/45/9 Dated 10/10/2017)

- Normal journey tickets, normal cancellation, special cancellation, intermediate summary, temporary logout
- Permanent logout, miscellaneous tickets, money receipts
- Season tickets, blank paper tickets, enquiry, sub urban journey tickets, sub urban season tickets,
- Railroad /tourist tickets, smart card recharge
- Mobile ticket menu, railway staff payment
- Rental charges, sale proceeds, commission, acknowledgement, licensee payment
- Examination fee, deposits, pay order, ORH charges
- PF entry permit, reception booth, holiday home
- Licensee payment, examination fee, deposits, others, pay order.
